

**Terms of Reference for engagement of Non-Government Organizations for
Implementation of Resettlement Action Plan**

West Bengal Major Irrigation and Flood Management Project [WBMIFMP]

[Funded by World Bank: AIIB: GoWB]

**Irrigation & Waterways Department
Government of West Bengal
India**

ABBREVIATIONS

AIIB	Asian Infrastructure Investment Bank
BDO	Block Development Officer
CE& PD	Chief Engineer& Project Director
DLTSC	District Level technical Steering Committee
DM	District Magistrate
DPIU	District Project Implementation Unit
DPMU	District Project Management Unit
EA	Executing Agency
ECS	Electronic Clearance Services
ESIA	Environmental and Social Impact Assessment
ESMF	Environmental and Social Management Framework
GOI	Government of India
GOWB	Government of West Bengal
GRM	Grievance Redressal Mechanism
GRC	Grievance Redress Cell
GP	Gram Panchayat
IBRD	International Bank for Reconstruction and Development
ICC	Internal Compliance Committee
IEC	Information Education Communication
IWD	Irrigation and Waterways Department
L&LR	Land & Land Reform
MIS	Management of Information System
NCB	National Competitive Bid
NGO	Non-Government Organization
NTH	Non-Title Holder
NOC	No-Objection Certificate
MPR	Monthly Progress Report
OP	Operational Policies
PAF	Project Affected Family
PAH	Project Affected Household
PAPs	Project Affected Persons
PMC	Project Management Consultants
PWD	Public Works Department
RAP	Resettlement Action Plan
RPF	Resettlement Policy Framework
R & R	Resettlement & Rehabilitation
SIA	Social Impact Assessment
SLTSC	State Level Technical Steering Committee
SPMU	State Project Management Unit
TPP	Tribal Peoples Plan
WB	World Bank
WBMIFMP	West Bengal Major Irrigation Flood Management Project

WEST BENGAL MAJOR IRRIGATION AND FLOOD MANAGEMENT PROJECT

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Terms of Reference

For Non-Government Organizations for Implementation of Resettlement Action Plan

1.0 Background of the Project:

The Government of West Bengal through the Irrigation & Waterways Department has taken up the **West Bengal Major Irrigation and Flood Management Project (WBMIFMP)** to improve the existing irrigation network in the Damodar Valley Command Area (DVCA) within the State of West Bengal, to optimize conjunctive and sustainable use of ground and surface water across the DVCA in different irrigation seasons, and to reduce flooding in the Lower Damodar Sub-Basin (LDSB) in West Bengal. The Govt. of WB has proposed to take up this project with the financial assistance from the World Bank.

1.1. Project Area:

The project area considering both irrigation and flood management aspects covers five districts viz. Howrah, Hooghly, Purba Bardhaman, Paschim Bardhaman & Bankura.

1.1.1 Irrigation:

- a. Northern Boundary: River Ajoy at Purulia, Block Katwa-I, District Burdwan (Latitude 233851 N).
- b. Southern Boundary: Outfall of Nabinbabur Khal at Block Amta-I, District Howrah (Latitude 223547 N).
- c. Western Boundary: Durgapur Barrage on river Damodar at Block Barjora, District Bankura (Longitude 871813 E).
- d. Eastern Boundary: Howrah Burdwan Main Line of Eastern Railway at Nityanandapur, Block Balagarh, District Hooghly (Longitude 882517 E)

1.1.2. Flood Management:

- a. Northern Boundary: Bifurcation point of river Damodar into Mundeswari River and Amta Channel at Beguahana, Block Jamalpur, District Burdwan (Latitude 23088.34 N).
- b. Southern Boundary: Outfall of Amta Channel in river Hooghly, Block Shyampur-I, District Howrah (Latitude 222059.76 N).
- c. Western Boundary: Ichhapur at Block Khanakul-I, District Hooghly (Longitude 87450.43 E).

- d. Eastern Boundary: River Saraswati at Eklakhi, Block Chanditala-II, District Hooghly (Longitude 881633.89 E).

1.2 Sub-project launched: The Irrigation & Waterways Department has launched 9 civil works packages at the initial stage of investment for flood protection measures on Damodar left and Damodar Right Embankment, Upper Rampur Khal, Hurhura khal, desiltation of Mundeswari River, desiltation of Madaria Khal and desiltation of Roner Khal. The said 9 civil works sub-project covers mainly in Howrah and Hooghly and part of Purba Bardhaman [Block Jamalpur], district. The detailed scope of technical work is in appendix - I for said 9 civil works.

1.3. Project Details: The schematic drawing, brief project outlay, the RAP, location and other particulars are available on the website www.wbiwd.gov.in in the link “WBMIFMP”.

1.4. Institutional Arrangement:

- i. The IWD has established the Project Management Unit a special purpose vehicle for implementation of the project WBMIFMP headed by Project Director, in the rank of a Chief Engineer. The SPMU has outsourced different expertise including the Sr. Social and the Sr. Environmental Expert through the PMC for addressing the Social and Environment impact and mitigation of the project.
- ii. Under SPMU there are two DPMUs, one in Purba Bardhaman and another is in Howrah where the Jr. Social and Environmental experts are deployed to support the DPMUs and DPIUs. Under each DPMUs there are two DPIUs and thus there are four DPIUs based at project locations: Purba Bardhaman; Bankura; Howrah and Hooghly. In objective to providing benefits of agriculture and allied services to the beneficiaries and the PAPs the partner line departments (including the Agriculture department, the Agri-Marketing department, Food Processing Industries and Horticulture department, Fisheries department, and Water Resources Investigation and Development department) will function through separate DPIUs in the project districts.
- iii. Apart from this, for overall guidance & monitoring at State level, a Technical Steering Committee named as State Level Technical Steering Committee (SLTSC) of WBMIFMP headed by the Chief Secretary has been established that consists of the Heads of all concerned Departments for ensuring departmental coordination, guidance and directives on policy matters and review progress.
- iv. With a view to monitor the project activities at the district level and to ensure inter-departmental coordination, District Level Technical Steering Committees (DLTSCs) have also been constituted under the Chairpersonship of District Magistrate of the concerned

District and comprising the heads of the concerned DPMUs as well as the DPIUs, , other departments, as permanent invitees. The DLTSC, apart from other functions, will also monitor implementation of the Resettlement Action Plan (RAP) in the project area.

- v. At grass root level Grievance Redressal Committee [GRC] has to be established as defined in ESMP of WBMIFMP at each Gram Panchayat level under the guidance of District Magistrates, by involving members from the Contractor's EHS Expert and the site engineer of DPIU, the Executive Assistant of GP, Nirman Sahayak, SHG Member, Community Representative and others as required will be decided by the District Authority. Representation One third women membership in the said committee is mandatory. Panchayat Pradhan will be the chairperson of GRC for the respective GPs. The Project Authority will orient the GRC members, on addressing the grievance relevant to Social and Environmental issues. This committee will help the project affected person [PAPs] to register the grievances, document and primary investigation of the issues and in noncompliance forward to Block and District. Contractor's EHS Expert will be responsible to document the grievances and report to the concerned DPIU on monthly basis.

2.0 A Precise Statement of Objectives:

Keeping in view of the adverse impact the project will have on the people, due to implementation of the project, the Project Authority [IWD] will appropriately resettle and rehabilitate the project affected persons [PAPs]/project affected families [PAFs] in accordance with the Resettlement Action Plan [RAP] framed for the purpose. For the Implementation of RAP, the Project Authority will appoint a local NGO having experience in carrying out such activities. The recruited NGO shall associate with the Project Authority of the WBMIFMP to implement the RAP within the relevant scope of the nine number civil works as listed in Appendix – I of this ToR.

It is to be noted that all activities must be in conformity with Covid-19 protocols as directed by Government from time to time.

3.0 An Outline of the Tasks to be carried out (Scope of the Services):

The NGO shall be **responsible for assisting IWD in the process of implementation of RAP** that includes implementing measures to mitigate adverse impacts of the project. The NGO shall facilitate in Rehabilitation and Resettlement [R&R] on behalf of IWD, taking advantages of the options available as per the RAP.

3.1. Dissemination of Information: One of the Key tasks of the NGO is to provide full

information to the PAPs on R&R policy, provisions, approach to R&R, transfer of benefits to the PAPs and grievance redress mechanism. Grievance Redressal Mechanism of project is in Appendix-VI

3.2. Consultation: The NGO shall educate the PAPs on their rights, entitlements and obligations under RAP. It shall explain to the PAPs the need for relocation and rehabilitation, the provisions of the policy and entitlements under the RAP. This shall include communication to the canal/river side squatters and encroachers who are likely to be affected by the Project interventions about the need of their relocation, the timeframe for their removal and relocation and their entitlements as per RAP.

3.3. Rehabilitation and Resettlement: The NGO will facilitate PAPs in Rehabilitation and Relocation process up to receipt of compensation cheques in consultation with Officials associated with implementation of RAP. The NGO will support the PAPs to complete the required documents to access compensation cheques/payment made by ECS. The NGO will facilitate disbursement of compensation cheques in line with the extant Government procedures.

3.4.Verification: IWD will share the list of PAPs with the NGO for verification :-The NGO shall undertake joint verification of the Project Affected Persons (PAP) to identify Project Affected Family (PAF) eligible as per the cut-off date for Rehabilitation & Resettlement entitlement, with the District Authority/Project Authority or their authorized personnel, under the direct Supervision of PMC and shall update the database accordingly. The NGO shall verify the information already contained in RAP and the losses of the individual PAPs and validate the same and suggest suitable changes if required. During the identification and verification of the eligible PAPs, the NGO shall ensure that each of them has been contacted and consulted. The NGO shall conduct consultation with the women within the PAFs including women headed households.

Verification exercise will conduct by a team formed under the chairmanship of respective District Magistrate including the NGO, PMC, JE(IWD), Representative of L & LR, Representative of BDO & Pradhan of the GP. The NGO shall **Prepare and put up updated data base on individual losses required for preparation of micro-plans before District Authority and Project Authority.** The NGO shall display the list of eligible PAF/PAP in the affected villages for the PAF/PAPs to verify as per instruction of the PMC. The PAF/PAPs will be provided 7day time period to verify the list. This process will enable the eligible PAF/PAPs to be included in the list. NGOs will accordingly update and finalize the list, in consultation with PMC.

The NGO **will identify and verify the community assets** that is likely to be affected by the project.

The NGO will identify PAFs and /community asset coming within the right of way after cutoff date of 10th October 2018 in consultation with the working Contractor and the PMC and notify the same to PMC for removal of such properties or community structure from the embankment, through appropriate consultation and shall inform them that no project benefits shall be available for the same. However, any PAF left out during the census during October' 2018 as above, will be given opportunity to register their demand for compensation, to RAP Implementing Authority through Grievance Redressal Mechanism and the cutoff date may suitably be extended for such specific cases following the Implementation Mechanism contained in Memo No.- 69-IFC Dt.- 27/02/2019 of IWD. The cutoff date for land owners (in case private land is to be acquired) will be the date of Notification for the land purchase as per relevant Land purchase policy of the Government of West Bengal.

3.5. Distribution of Identity Card: After finalization of verification the NGO Shall distribute Identity Cards to all PAPs. The identity card should include a photograph of the head of the PAF, the extent of loss, and entitlement i.e. compensation and assistance, as applicable. The Identity Cards are to be signed by the Authorized Representative of the Project Management Consultant (PMC), the concerned Junior Engineer (JE) of IWD, the (Project Authority) and the Authorized Signatory of the NGO. Final Identity Cards are to be prepared by the NGO within stipulated time period following the guidelines and specification laid by the Project Authority. The NGO shall prepare Micro Plans that details out category of PAF, asset lost, compensation and all types of assistance, details of resettlement, distribution of Identity cards specific training requirement for skill up gradation and institutions responsible for training. A separate micro plan has to be prepared for shifting of community assets.

3.6. Support for Income Restoration

The NGO shall assist the PAPs to establish linkages with Government departments to ensure that PAPs are included in the development schemes, as applicable specially with vulnerable groups, in pension schemes for senior citizens, widow pensions, schemes for women or women headed households, schemes for handicapped persons etc., within the ambit of the existing Govt. provisions.

3.7. Disbursement of Assistance and Delivery of Entitlements: The NGO shall assist the RAP implementing Authority in ensuring all the PAPs obtain their entitlements as defined in RAP before being relocated as well as after relocation; to ensure benefits due to the PAFs, under the Resettlement Policy Framework [RFP] as described in RAP are provided to the PAPs. The NGO shall assist PAPs in opening bank account as necessary, explaining the implications, the rules and the obligations of a joint account and how she/he can access the resources she/he is entitled to.

3.8. Relocation: The NGO shall assist PAPs in relocation process and advice the PAPs on utilization of the Resettlement & Rehabilitation benefits to create appropriate productive assets.

3.9. Grievance Redressal: The NGO shall depute a staff as member of GRC and make PAPs aware of the grievance mechanism set out in the project and shall assist them to resolve the grievances. The NGO shall help the PAPs to file a grievance application.

The NGO shall record the grievances and bring the same to the notice of the Grievance Redressal Committee [GRC] within 3[three] days of receipt of the grievance from the PAPs. It shall submit a draft resolution with respect to the grievances of the PAPs, suggesting solution to concerned officer of IWD.

Grievance Redressal Mechanism is to be linked with Management of Information System (MIS). The NGO should provide and facilitate all information to the PMC so as to enable them uploading relevant data in MIS System.

3.10. Coordination between the PAPs and the Project Authority: The NGO shall facilitate consultation between the PAPs and the PMC for further interaction with the RAP Implementing Authority.

3.11. Conduct Public Information Campaign: The NGO shall assist the PMC and the RAP Implementing Authority to undertake public information campaign at the commencement of the project to inform the affected community regarding the project RAP. NGO shall also assist in conducting awareness camp so that all required documents for facilitating compensation through Cheque/ECS may be collected at one go.

3.12. Participation in Gram Sabhas: The NGO may accompany the PMC in Gram Sabhas of respective villages. Besides contacting PAPs on an individual basis to regular update the baseline information. NGO shall encourage participation of PAPs in such meetings by discussing their problems regarding R&R and other aspects relating to livelihood restoration.

3.13. Consultation in Scheduled Areas

The NGO shall carry out consultation in the affected Scheduled Areas during project implementation, (i) by having consultation with affected households for livelihood restoration, and (ii) by having consultation with communities and key stakeholders [Tribal Development Department, Block Development Offices and other Development Agencies working for the welfare of Scheduled Tribes] to ensure broader community support for the project, **and to make aware all the above offices about the Tribal Peoples Plan proposed to be implemented under the project of WBMIFMP.**

4.0 Schedule for Completion of Tasks

4.1 Schedule

The timeline for initiating the RAP implementation will be **for six months (6 Months)**, an indicative timeline attached herewith as Appendix -III for the same.

It is estimated that the NGO services shall be required for a period of **Six months (6 months)**, a tentative time schedule has been annexed as Appendix-III with it. The NGO shall carry out all the RAP assigned tasks based on the milestones as set out by the RAP Implementing Authority. The period of service shall be extended, if found necessary and based on the performance of the NGO, for a period mutually agreed upon by both the parties (the Project Authority and the NGO).

All documents prepared, generated or collected during the period of contract, in carrying out the services under this assignment will be the property of IWD. No information gathered or generated during and in carrying out this assignment shall be disclosed by the NGO without explicit permission of Project Authority. IEC Materials, draft and final ID Cards are to be prepared by the NGO within stipulated time period following the guidelines laid by the Project Authority.

4.2. Location of NGO

In order to carry out the above tasks, employees of NGO are to be stationed at location mutually agreed with SPMU.

5.0 Data, Services and Facilities to be provided by the Client:

The Project Authority will provide to the NGO copies of the available Resettlement Action Plan / Tribal Peoples Plan, PAPs database as available the proposed, relocation and resettlement details, and any other relevant and available reports/data related to the respective project passageway.

6.0 Final Outputs (i.e., Reports, etc.) that will be required from the Consultant

Reports are to be submitted to RAP Implementing Authority through PMC as necessary. All supporting document such as photographs, video graphs, primary and secondary information collected, etc., taken during the assignment shall be submitted in support of reports, along with all electronic copy of the documents. The reporting frequency/frame may be updated as per the guidance of the Project Authority from time to time.

6.1 Inception Report

The NGO shall submit an inception report detailing plan of action, manpower deployment, time schedule, and detailed methodology, **within 14 days** of the commencement of the assignment to the RAP Implementing Authority through the PMC.

6.2 Monthly Progress Reports

The NGO shall submit monthly progress reports on the activities carried out during the month. The monthly progress reports shall include data on input and output indicators as required by RAP Implementing Authority with work charts as against the scheduled time frame of RAP implementation. The monthly progress report shall have to be submitted on or before seventh (7th) day of the next month.

6.3 Monthly Work Plan:

The work plan for each coming month shall have to be submitted with in the 10 days of the end of the month along with that of the current month clearly showing site visits, targets v/s achievements, and various other elements as necessary.

The NGO shall document in full details, the consultation/counseling processes, and a full description of the training imparted (or facilitated) as part of the assignment. The progress achieved in rehabilitation and resettlement as per entitlements shall be documented and shall be submitted to the Project Authority as a part of the monthly progress report.

6.4 Status Reports: The NGO shall prepare and submit the status report in consultation with PMC as and when asked by RAP Implementing Authority, besides at every World Bank and Asian Infrastructure Investment Bank (AIIB) meetings/mission visit, the NGO shall also prepare PowerPoint presentation on status report during mission visit in consultation with PMC as and when required during the entire contract period.

6.5 Draft Final Report: The NGO shall submit a ***Draft Completion Report by one month before*** the end of the contract end period summarizing the actions taken during the project, the methods used to carry out the assignment, and a summary of support, compensation and assistance given to the PAPs [a guideline content of the Final Report is given in Appendix- IV.

6.6 Final Report: NGO shall submit final completion report ***complying all remarks/comments of RAP Implementing Authority on Draft Final Report*** at the end of the contract period summarizing the actions taken during the project, the methods used

to carry out the assignment, and a summary of support, compensation and assistance given to the PAPs [a draft content of the Final Report is given in Appendix–IV

6.4 Participation in Periodic Review Meeting called by Project Authority/District Authority: The NGO Team Leader shall participate in periodic review meetings/DLTSC meeting to discuss about the progress of assigned tasks, issues and constrains in carrying out any specific task, etc.

6.5 Submission of meeting Records: Minutes of the meeting shall be prepared & recorded by the NGO for all the meetings with PAPs, GRC Meetings, Various consultation with PAPs, consultations with respect to shifting of community assets, joint verification of affected land and structures, etc., shall need to be recorded and submitted.

6.6 Submission of Micro Plans: Micro plans have to be submitted, with the status of disbursement and payment of compensation, on a monthly basis. Where changes occur during the project implementation, the NGO will update the relevant Micro Plan and resubmit them to the District Authority and Project Authority.

6.7 Schedule of Delivery of the Reports:

Sl. No.	Activities	Schedule of Delivery
A.	Inception report with a description of Assignment scope, present status of its relevant tasks/components and the modalities of accomplishing its target – three hard copies along with electronic/soft copy need to be submitted	Within 14 calendars days of signing the agreement
B.	Monthly Report/ Interim Progress Report as may be required in 3(three) sets of hardcopies along with electronic/soft copy. The monthly report will include but not to be limited to a brief outline of the activities undertaken by the NGO e.g. Joint verification of the Assets, PAPs; issue of identity card; submission of micro plan; support in disbursement; support in rehabilitation and relocation etc. The specific reporting format will be finalized after due discussion and approval of the Project Authority after submission of inception report. This report should be	Report of the preceding month to be submitted within 7 days of the next month or as directed by CE & PD of WBMIFMP

	compatible with the MIS portal of the project i.e. ready for uploading appropriately.	
C.	IEC materials, draft and Final ID Cards	To be prepared within stipulated time period following the guidelines laid out by the Project Authority
D.	Draft final report (Tentative format is attached herewith in appendix-IV. Which may be finalized by the Project Authority after having discussion with all the stakeholders in due course of execution).	1 months prior to the completion of the assignment.
E.	Final Report	Final Month of the assignment.

7.0 Composition of Review Committee to Monitor Consultants Work

A Review Committee will be formed to examine and monitor the NGO's deliverables comprising of the following members.

Chairman

Chief Engineer and Project Director, WBMIFMP

Permanent Members

Additional Project Director- I

Additional Project Director- II

Additional Project Director- IV

Deputy project Director (CIVIL) –VI

Team Leader of PMC

This committee will accord clearance to the deliverables of the NGO. This committee, if desired, can include any Officers/Experts, if deems fit at any point of time.

N.B.- The quorum of the Committee would be formed if the Chairman and any two (2) out of the remaining five (5) remain present.

8.0 Procedure for Review of Progress Reports, Inception, Draft Final and Final Reports

- a) The Project Director, SPMU, WBMIFMP will either by himself or constitute a committee for the purpose to review the performance of the NGO monthly and also as & when felt necessary, wherein at least the Project Coordinator of the NGO will have to remain present along with Social Specialist of PMC.

In addition, the Project Director or the committee will review all the reports and the performance of the NGO bi-monthly during the period of the assignment, wherein all the key experts of the NGO will have to remain present.

- b) The Social Specialist of the PMC will undertake day-to-day monitoring of the assignment of the NGO in coordination with officials of SPMU, DPMU & DPIU.

9.0 List of Key Professional Positions whose CV and Experience would be evaluated

9.1 Team for Assignment

The NGO shall depute a team of professionals to the Project site. The constitution of the Core Team and their required qualification and experience shall be following:

Sl. No.	Key Position	Number of Professional	Desired Qualification	Desired Professional Experience
1.	Project Coordinator	1	Project <i>Coordinator</i> should be a post-graduate, preferably in social sciences or equivalent.	She/he should have minimum 10 years' experience in implementation of R & R and rural development works. Work experience in two World Bank funded project is necessary. She/he should have held responsible position in the previous assignments She/he should possess participatory management skills and experience in MIS based Project management. Knowledge of Bengali language is desired.
2.	Resettlement and Rehabilitation Specialist	2	Should be a Post Graduate or equivalent in social sciences.	She/he should have at least ten years of experience including implementation of R & R and rural development works & have clear understanding of prevailing land purchase and R&R policies of the state government and World Bank's relevant operational policies; community mobilization and

Sl. No.	Key Position	Number of Professional	Desired Qualification	Desired Professional Experience
				gender issues. Knowledge of Bengali language and experience of working in the region necessary.
3.	Relocation and Rehabilitation Facilitator	1	Should be graduate in any stream.	Should be a retired revenue/ survey/ settlement officer of the State Govt./ other Govt. Organizations officer having knowledge of prevailing relocation activity and process, prevailing R&R policies including WB's R&R policies and its mode of implementation She/he should be able to meaningfully communicate with the revenue/L & LR department in the Project area.
4.	Community Development Specialist	1	Should be a graduate in social science/mass communication	She/he should have at least Ten years' field experience in community development activities and process& should be able to communicate with the stake holders & the PAPs/PAFs.

Appendix

Appendix: I. Detailed Scope of Technical Work under FM - Project (9 Civil works)

Sl. No.	Name of the Work	Name of the Agency	Work Start date
FM -I	'Flood Protection Measure on Damodar Left Embankment with Flood Wall, Sheet Pile, Bank Protection and Strengthening of Embankment in different reaches in the District of Purba Bardhaman and Hooghly, from ch.00.00 Km to ch.39.00 Km	L & T Geostructure LLP	04.06.2020
FM -II	"Flood Protection Measures on the left embankment of Upper Rampur Khal with Flood walls, Sheet Piles, including Embankment Strengthening on Countryside and Bank Protection Works on the Riverside in the districts of Howrah and Hooghly, from ch.00.00 Km to ch.17.69 Km	L & T Geostructure LLP	10.2.2020
FM -III	Flood Protection Measures on the left embankment of Hurhura Khal with Flood Walls, Sheet Piles including Embankment Strengthening on Countryside in the districts of Howrah and Hooghly, from ch.17.69 Km to ch.33.26 Km	L & T Geostructure LLP	10.2.2020
FM-IV	Flood Protection Measures on Damodar Left Embankment with Flood Wall, Sheet Piles, Bank Protection and Strengthening of Embankments in different reaches in the district of Howrah, Armouring over Damodar Right Dwarf Embankment at different locations in the district of Howrah and Bank Protection along Damodar Right Bank in the district of Howrah from ch.39.20 Km to ch.56.46 Km(left); from ch.05.00 Km to ch.19.00 Km	L & T Geostructure LLP	10.2.2020
FM-V Lot -1	De- siltation of Mundeswari river from ch.05.00 Km to ch.11.00 Km	Mackintosh Burn Ltd	Not yet started
FM-V Lot -2	De- siltation of Mundeswari river from ch.11.00 Km to ch.14.50 Km in the District of Hooghly.	Chakraborty Construction	10.02.2020
FM-V Lot -3	De- siltation of Mundeswari river from ch.14.50 Km to ch.19.00 Km	Godavari Commodities Ltd.	Not yet started
FM-VI Lot - 1:	Desiltation of Madaria Khal from Ch. 0.00 Km to 2.10 Km in the district of Howrah	M/S MAITY & CO	10.02.2020
FM-VI Lot – 2	Desiltation of Madaria Khal from Ch. 2.10 Km to 3.15 Km in the district of Howrah	Jashjit Mukherjee	10.02.2020
FM- VI Lot – 3	Desiltation of Madaria Khal from Ch. 3.15 Km to 4.50 Km in the district of Howrah	MSA Construction	10.02.2020
FM – VII	Desiltation of Madaria Khal from Ch. 4.50 Km to 8.40 Km in the district of Howrah		
FM – VII Lot – 1	Desiltation of Madaria Khal from Ch. 4.50 Km to 5.70 Km in the district of Howrah	MSA Construction	10.02.2020

Sl. No.	Name of the Work	Name of the Agency	Work Start date
FM – VII Lot-2	Desiltation of Madaria Khal from Ch. 5.70 Km to 6.55 Km in the district of Howrah	Jashjit Mukherjee	10.02.2020
FM – VII Lot - 3	Desiltation of Madaria Khal from Ch. 6.55 Km to 8.40 Km in the district of Howrah	The ROAD & ROOF Project	10.02.2020
FM – VIII	“Desiltation of Madaria Khal from Ch. 8.40 Km to 12.90 Km in the district of Howrah		
FM – VIII Lot - 1	Desiltation of Madaria Khal from Ch. 8.40 Km to 9.17 Km in the district of Howrah	MSA Construction Pvt. Ltd.	10.02.2020
FM – VIII Lot - 2	Desiltation of Madaria Khal from Ch. 9.17 Km to 10.40 Km in the district of Howrah	Jashjit Mukherjee	10.02.2020
FM - VIII Lot - 3	Desiltation of Madaria Khal from Ch. 10.40 Km to 12.90 Km in the district of Howrah	M/S MAITY & CO	10.02.2020
Package -IX	Desiltation of Roner Khal from Ch 0.00 Km to 18.66 Km in the district of Hooghly and Howrah	AKL Infracon Pvt Ltd	10.02.2020

Appendix II: Notice for Resettlement Works under WBMIFMP

(will be finalized after due discussion and approval of the Project Authority)

Ladies and Gentlemen

This is to inform the project affected people of project WBMIFMP that the resettlement work will commence from date

(_____) to (_____) and completed by date _____.




The concerned people may contact the Authorize Person (Name, Designation, Contact number)

The list of PAPs/PAFs are displaced at

- a. Panchayat office _____ (Address) _____
- b. Community place _____ (Address) _____
- c. District Authority _____ (Address) _____
- d. BDO Office _____ (Address) _____

Appendix III: Tentative Time Schedule of the Assigned Tasks:

(to be updated as necessary in agreement with the Project Authority)

Sl	Outputs	1 st Month	2 nd Month	3 rd Month	4 th Month	5 th Month	6 th Month
1	Inception Report						
2	Review of RAP and verification PAPs and CPR						
3	Joint verification of Assets [PAPs and CPR]						
4	Prepare Disbursement List of PAPs						
5	Issuing of Identity Card						
6	Submission of Micro plan						
7	Support in disbursement						
8	Support in relocation and rehabilitation						
9	Identification of skill enhancement program for training needs of PAPs and support towards its completion						
10	Submission of Draft Final Report						
11	Submission of final Report						

Appendix IV: Contents of Draft/Final Report

RAP Implementing NGO

1. Introduction
2. Executive summary (not more than two pages)
3. a. Background of the Project
3. b. Action plan for RAP Implementation
4. Details of Joint Verification
5. Status of Distribution of ID Cards with clarifications as required.
6. Details of Consultations carried out with PAPs
7. Details of Micro Plans for respective PAFs
8. Training and support given to PAPs for income restoration
 - a. Coordination with Government Departments
 - b. Linkages with suitable schemes
 - c. Identification of skill sets of PAPs
 - d. Details of training imparted
 - e. Outcome of training in view of the Project objectives.
9. Disbursement of assistance in detail.
10. Grievance Redressal details.
11. Awareness Programme on Irrigation Management details.
 - a. Tools and Methods
 - b. IEC materials
 - c. Dissemination outlets
 - d. Programme Details
 - e. Outcome
12. Details of Consultation in Scheduled Area
 - a. Consultation with Affected ST households
 - b. Consultation with the affected Community and Key Stakeholders
13. Achievement of Targets: Physical and Financial [stage-wise]
14. Learning of the project
15. Summary and Way Forward

Appendix V: Monthly Progress Report Format

(will be finalized after due discussion and approval of the project Authority)

Cover Page: Monthly Progress Report

Name of the Work _____

Project location _____

Assignment date _____

Completion date (as per contract) _____

Reporting Month (Month ____/Year to __ month / __ year)

Format1: Status of the Inception Report

Project Name _____/Reporting Month _____

Assignment date	Planned submission date of Inception	Progress during this month	Report Submitted (date)	Comments received from Project Authority	Compliance Yes/No	Resubmission (date)

Format2: Joint Verification Conducted Date _____/_____/_____

Abstract PAPs List after Joint Verification done by District Authority and NGO

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl.	Identified PAPs as per RAP		Sl.	PAPs identified after Joint verification		Remarks
	Type of Possession	Total PAPs				
1	Encroacher		1			
2	Squatter		2			
3	Tenant		3			
4	Others (Please specify)		4			
	Total					

Note: provide supporting document i.e. belongings to concerned PAFs, containing name, address/present location, contact number and passport size verified photograph of head of the PAF, disbursement list of PAPs

Format3: Disbursement list Submitted to District Authority

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No.	Type of Possession	Submitted list to District Authority [Number]	Date of Submission [date]	Observation if any from District Authority/Project Authority	Compliance Yes/No	Resubmission
	Encroachers					
	Squatter					
	Tenant					
	Others (pl. Specify)					

Note: Provide supporting document i.e. final disbursement list of PAPs, containing name, address/present location, contact number, Bank Account number for disbursement with passport size verified photograph of head of PAF

Format 4: Numbers of Identity Card Submitted to District Authority for Approval

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No.	Type of Possession	Submitted for Approval (number)	Submitted date	Observation if any from District Authority/Project Authority	Compliance Yes/No	Resubmission (date)
	Encroachers					
	Squatter					
	Tenant					
	Other (Pl. Specify)					

Note: Provide supporting document

Format 5: Status of Submission of Micro plan

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No	[Type of possession]	Submitted date	Observation if any from Project Authority	Compliance Yes/No	Resubmission (date)
	Encroachers				
	Squatter				
	Tenant				
	Other (Pl. Specify)				

Format 6: Status of Disbursement

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No	Type of possession	Numbers of entitlement approved by District Authority	Date of approval	Disbursement against approval	Remaining Number	Any observation from District Authority
	Encroachers					
	Squatter					
	Tenant					
	Other (Pl. Specify)					

*Note: Provide supporting document***Format 7. Status of Relocation**

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No	[Type of possession]	Received Entitlement (Number)	Relocation (number)	Training need identified (number)	Any grievance arises (Number)
	Encroachers				
	Squatter				
	Tenant				
	Others (Pl. Specify)				

*Note: provide supporting document***Format 8: Training/Consultation Conducted**

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No.	Training/Consultation Conducted	Venue	date	Topic Covered	Participant*	
					Male	Female

*Note: provide supporting document *30% female participant is mandatory*

Format 9: Training Need Identifies

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No.	Package Number	Trade Identified for skill enhancement	No. of PAPs interested against each trade	Agreed Participant*					
				SC		ST		Oth	
				M	F	M	F	M	F
		1.							
		2.							
		3.							

*30% female participants mandatory

Format 10. Status of Skill Training

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No.	Package Number	Trade Identified for skill enhancement	Status of Training		Participant*					
			Duration of Course	Start date	SC		ST		Other	
					M	F	M	F	M	F
		1.								
		2.								
		3.								

*30% female participants mandatory

Format 11. Other Important task/ milestones

Project Name _____/Reporting Month _____

Chainage (Ch. _____ to _____)

Sl. No	Package No.	Update Status	Details as necessary	Remarks

Format: 12. Summary & way forward

Appendix VI: Grievance Redressal Mechanism of WBMIFMP

Appendix VII: Land Purchase policy of Government of West Bengal

Appendix VIII: Entitlement Matrix of Project Affected Families

Appendix IX: Memorandum of GITANJALI* Scheme

Appendix X: RAP Government Order

*GITANJALI Scheme may be substituted by Bangla Awas Yojana (BAY) subject only to approval by SLTSC of WBMIFMP under the chairmanship of Chief Secretary, Government of West Bengal.

Chapter 10: Grievance Redressal Mechanism

The Grievance Redressal Mechanism of the project will address all the grievance related to clearance of the land, eviction of encroachers and squatters and payment of awards. As per the grievance redressal mechanism, local GP will be the basic grievance redressal unit and SPMU-IWD will be the apex unit at the project level. In case of RAP related issues, Collector and District Magistrate and concerned BDO will act as the part of the grievance redressal system at the district and block level. Person/s not satisfied with the addressed grievance, may also approach the court of law.

Web based grievance mechanism³: In case of grievances received through toll free number or web-based system, a person will be made in-charge of screening and resolution of the same/communicating with the concerned divisions for resolution of the same. The person in-charge based on nature of complaint, will forward the same to the concerned official. A receipt or a unique number will be generated for all such complaints. The complainant will follow up based on that unique number. All calls and messages will be responded within two weeks. If response is not received within 15 days, the complaint will be escalated to project head.

Tier I: Under this project, the local Gram Panchayat and Community level organizations will serve as the first-tier mechanism to handle complaints and grievances. The local Sarpanch of the Gram panchayat will be the focal point who will receive, address, and keep record of the complaints and feedbacks. The grievance focal point will first review the grievances submitted. If grievances or disputes cannot be solved at the GP level within 30 days of the submission of the grievances, the issue will be brought to DPMU level for mediation. DPMU is expected to inform aggrieved persons or parties to disputes of the resolution in 30 days.

Tier II: If the aggrieved person is not satisfied with the verdict of site level grievance cell, he or she can escalate the grievance to state level grievance cell. The tier II cell will be under the Chairmanship of Secretary, Department of Water Resources. The other members will include Chief Engineer; Project Director and Environmental and Social Officer of the Project. The second level of grievance cell will provide its view within 30 days of receiving the grievance.

Tier III: The aggrieved person if not satisfied with the verdict given by State level grievance cell, will have the right to approach the Judiciary. Project will help the aggrieved person in all respect if person wants to approach the judiciary.

Table 87: Grievance Redressal

SN	Grievance Redressal Measures	Duration (D)	Action Authority
A	Web Based Grievance Redressal		
A.1	Receipt of grievance (Recording as per Code)	D1	Designated Person, SPMU
A.2	Scrutiny of grievance for action in terms of available Law/Act	D1+3	Designated Person, SPMU
A.3	Forwarding the grievance to appropriate section for action	D1+4	Designated Person, SPMU
A.4	Examination of grievance by the section	D1+7	Designated Person, SPMU

³ IWD website will include a link where affected person(s) can register their complaints online. A telephone number will also be on the website of IWD and the project sites, so that the general public can register their complaint with the SPMU office.

SN	Grievance Redressal Measures	Duration (D)	Action Authority
A.5	Discussion with DPIU / DPMU / Contractor on grievance	D1+9	Designated Person, SPMU
A.6	Verification of authenticity of complaint by site visits and discussion with the person concerned.	D1+14	Designated Person, SPMU
A.7	Address the grievance with an intimation to the compliant	D1+15	Designated Person, SPMU
B	General Grievance Redressal Route		
B.1	Receipt of grievance (GP Level)	D1	Sarpanch, GP Level
B.2	Discussion of the Sarpanch with the complaint	D1+2	Sarpanch, GP Level
B.3	Submission of grievance to Contractor for solution	D1+3	Contractor
B.4	Contractor resolves the issue if within its reach	D1+5	Contractor
B.5	Contractor forward the grievance to DPIU for Examination	D1+6	In-Charge, DPIU
B.6	DPIU examines the issue as per the applicable Law / Act	D1+9	In-Charge, DPIU
B.7	Verification of authenticity of complaint by site visits and discussion with the person concerned.	D1+12	In-Charge, DPIU
B.8	Address the grievance with an intimation to the compliant	D1+14	In-Charge, DPIU
B.9	DPIU Forward the grievance to DPMU if out of reach	D1+15	APD-DPMU
B.10	DPMU examines the issue as per the applicable Law / Act	D1+18	APD-DPMU
B.11	Verification of authenticity of complaint by site visits and discussion with the person concerned.	D1+22	APD-DPMU
B.12	Address the grievance with an intimation to the compliant	D1+23	APD-DPMU
B.13	DPMU Forward the grievance to SPMU if out of reach	D1+24	PD-SPMU
B.14	SPMU examines the issue as per the applicable Law / Act	D1+27	PD-SPMU
B.15	Verification of authenticity of complaint by site visits and discussion with the person concerned.	D1+34	PD-SPMU
B.2	Address the grievance with an intimation to the compliant	D1+35	PD-SPMU

Direct Land Purchase Policy from Landowners by Government

March 29, 2016

GOVERNMENT OF WEST BENGAL
Land and Land Reforms Department
Land Policy Branch
NABANNA (6th Floor)
325, Sarat Chatterjee Road, Howrah-711 102.

No. 756-LP/1A-03/14(Pt-II) Date: 25.02.2016

MEMORANDUM

It has been observed that often important infrastructure projects like food godowns, roads, bridges etc. are not fully commissioned for want of small parcels of land. To ensure the optimal utilization of public funds and early implementation of such projects, direct land purchase from land owners may become necessary.

2. The State Government has considered the immediate need of land for such projects.

3. Now, therefore, the Governor is hereby pleased to allow the various departments of the State Government and also the Central Government department(s) or its organization(s) based on merit of its project to go in for the direct purchase of land for public purpose mainly involving the early commissioning of infrastructure projects like roads, railways, bridges, food godowns, drinking water, flood protection works and other similar projects, as the Government may consider, in rural and/or urban areas through Zilla Parishad/Municipality/Municipal Corporation/ other Government bodies and parastatals, as the case may be, by adopting the following procedures :

(i) (a) The administrative department(s) will take concurrence of the Standing Committee on Industry, Infrastructure & Employment before going ahead with the purchase of land indicating its tentative location, quantum and financial involvement. In terms of Finance Department Memorandum [No. 862-FB Dated 14/10/2015](#), the administrative department shall get the proposal vetted by the Finance Department before placing it for Cabinet approval.

(b) The Central Government department or its organization i.e. the Requiring Body will take prior approval/ concurrence of the competent authority which shall be the concerned Ministry of the Government of India. The relevant department in the State Government looking after the affairs of the concerned Requiring Body shall seek concurrence of the Standing Committee on Industry, Infrastructure and Employment prior to moving the

proposal before the Purchase Committee. A representative of the RB shall be a member of the Purchase Committee.

(ii) A 15-day local notice mentioning preference and details of land intended for purchase shall be given in the public offices and local newspaper(s) informing the prospective land owners and requesting them to submit application in plain paper indicating their intention to sell their lands.

(iii) The department concerned will select the appropriate plot(s) of the land to be purchased as per suitability and other considerations from among the applications/offers received on the basis of the notice.

(iv) The relevant administrative department will undertake land searching through the panel advocate(s) at the respective sub-registry office to guard against fraudulent transfer. Besides, the BL & LRO will verify the right and title of the selected lands within 14 days and shall furnish report in the enclosed format to the Purchase Committee.

(v) Land would be purchased through the Zilla Parishad/Municipality/Municipal Corporation/Parastatal as may be decided by the administrative department(s).

(vi) Funds will be allotted to the Zilla Parishad/Municipality/ Municipal Corporation/Parastatal by the administrative department for payment to land owners and payment will be made to their bank accounts. An appropriate administrative cost will be given to Zilla Parishad/Corporation by the administrative department

(vii) A committee of the following officials will finalize the price of land for the purchasing department:

a) District Magistrate of the district — Chairperson

b) DL & LRO — Member

c) Special LAO — Member

d) Two members from the concerned Panchayat Samity to be nominated by the Chairperson — Members

e) FC & CAO, Zilla Parishad — Member

f) Representative of administrative department/RB — Member

g) District Registrar — Member

h) Secretary Zilla Parishad — Member Secretary

In case of purchase of land for Municipal areas, the Chairman of Municipality will also be a Member of the Committee in place of the members of Panchayat Samities as in Sl. (d).

(viii) For areas under Municipal Corporations the Purchase Committee will be as follows :

a) District Magistrate — Chairperson

b) Mayor — Member

c) Municipal Commissioner/ CEO, Corporation — Member

d) DL & LRO/1 st LA Collector — Member

e) District Registrar — Member

f) Special LAO — Member

g) Two members from Ward Councillors to be nominated by the Chairperson – Members

h) Chief Municipal Auditor, Corporation — Member

i) Representative of administrative department/RB – Member

j) Secretary, Corporation — Member Secretary

However, for purchase of land situated within the jurisdiction of Kolkata Municipal Corporation, the Secretary of the L&LR Department will act as Chairperson of the Committee.

(ix) As regards the direct purchase of land by parastatals/ development authorities like WBIDC, WBSIDC, WBIIDC, WBSEDCL, WBSETCL/ Asansol Durgapur Development Authority (ADDA), Burdwan Development Authority (BDA), Digha Sankarpur Development Authority (DSDA), Haldia Development Authority (HDA), Siliguri Jalpaiguri Development Authority (SJDA), Sriniketan Santiniketan Development Authority (SSDA), New Town Kolkata Development Authority (NKDA) or any other such agency that qualifies to be parastatal/ development authority as per the statute, the administrative department shall obtain concurrence of the Standing Committee on Industry, Infrastructure and Employment as in Para 3(i)(a) and thereafter the Parastatal/ Development Authority shall move the proposal before the Purchase Committee as in para (vii) and para (viii), as the case may be. (x) Value of buildings/structures, would be assessed by the Executive Engineer, PWD/Municipal Engineering Directorate/ District Engineer/Executive Engineer, Zilla Parishad or by such agency as the administrative department may decide.

(xi) The base price of the land will be determined taking into account the assessed value of land or set forth value of land whichever is higher. Incentive on the price of land finally determined will be given to the land owner if land registration is done: (a) within 30 days – 50% (b) within 31 to 60 days – 10%, from the date of publication/ communication of land price to the landowners. For this purpose, individual land owner will be informed of the price of land in writing by the Member-Secretary of the Land Purchase Committee, for registration of sale deed.

(xii) After the purchase of land from the land owners, land will be registered in the name of Zilla Parishad/ Municipality/Municipal Corporation/ Parastatal. Thereafter, Zilla Parishad/Municipality/ Municipal Corporation/ Parastatal, as the case may be, could formally transfer the land in favour of administrative department(s).

(xiii) Care would be taken by the Zilla Parishad/ Municipality/Municipal Corporation/Parastatal to ensure that the entire transaction is fair and transparent and it is based on mutual consent. There shall be no element of coercion.

(xiv) Stamp duty shall be exempted for such purchase of land by Zilla Parishad/ Municipality/ Municipal Corporation/ Parastatal and also for subsequent transfer to administrative department(s).

(xv) The Panchayat and Rural Development Department will issue direction upon all the Zilla Parishads concerned to purchase land for other department(s) u/s. 212 of the West Bengal Panchayat Act, 1973.

(xvi) The Municipal Affairs Department will issue direction upon all the Urban Local Bodies to purchase land for other department(s) u/s. 429B of the West Bengal Municipal Act, 1993.

(xvii) In case, the aforesaid Purchase Committee fails to perform its functions within a reasonable time, the administrative department would be free to use any Corporation /Parastatal/ Authority under its control to purchase the land on the same terms & conditions as prescribed above.

This has the concurrence of the Finance Department vide U.O. No. Group T/2015-2016/ 0822, dated 14.01.2016.

This memorandum is issued in partial modification of the memorandum [No. 3145-LP/1A-03/1 dated 24/11/2014](#) & Notification No. 971-LP/1A-03/14 dated 01/07/2015 and also in cancellation of Memorandum No. 3580-LP dated 31/12/2014.

By order of the Governor,

Sd/- MANOJ PANT
L.R.C. & Principal Secretary to the Govt. of West Bengal.

[No. 756-LP dated 25.02.2016](#), Source

Filed Under: Land Reforms

Table 83: Entitlement Matrix

Sl. No.	Type of loss	Application	Definition of Entitled Persons / Families	Description of Entitlement to the Project Affected Families (PAF)	Implementing Authority & Period	Remarks includes suggestions on improvisations
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Loss of private land	Small stretch of land for embankment	Titleholder	In case land owner is willing to donate, voluntary land donation (refer Annexure-2 on voluntary land donation) process will be followed. In case land owner is willing to sell, such land parcels will be directly purchased as per state government's GO.	District Magistrates, using the District level Project Officials of the IWD and other Departments, and also the Block Administration.	
2	Loss of residential or business structure.	Small temporary hutments, movable / immovable shops for residential and/or commercial purpose, built on government land.	Squatters / encroachers occupying government land without valid legal rights, till prescribed cut-off date	Compensation as per "GITANJALI" Housing Scheme of Govt. of West Bengal to each PAF, irrespective of the size of the residential / commercial structures, on submission of written undertaking towards demolition of structure and vacation of land, on receipt of the grant.	District Magistrates, using the District level Project Officials of the IWD and other Departments, and also the Block Administration. RAP to be implemented before the inception of the works.	Transferring the fund to the beneficiary's account by the District Magistrate in two instalments, i.e. 50% on receipt of undertaking from the beneficiary, and balance 50% after demolition of the structure and vacation of worksite/s. Funds will be transferred by the IWD, directly to the District Magistrates to expedite the process.
3	Loss of crop during project activity, due to temporary storage of materials or using the land as a part of haul road, but never	Agriculture land or vacant land near countryside or riverside slope of embankments or river banks.	Legal title holder, family with traditional land right, patta holders, leaseholders, share croppers.	Compensation for standing crops including prospective crops, for the duration and crop season of occupation of such lands, and compensation for timber value of the trees, at market rate to be determined by the District Magistrate in consultation with and as per recommendation of	RAP to be implemented by the working agencies before starting field activities.	The land has to be restored to previous or better condition, failing which, 25% of the total compensation amount as fixed initially, would have to be provided, subject to verification and certification of

Sl. No.	Type of loss	Application	Definition of Entitled Persons / Families	Description of Entitlement to the Project Affected Families (PAF)	Implementing Authority & Period	Remarks includes suggestions on improvisations
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	permanent loss of land.			<p>Agriculture / Horticulture / Forest Department, as the case might be, plus deemed rent of land as may be fixed by the District Land & Land Reforms Wing;</p> <p>In case of lease holder and registered share croppers, the original owner of land not get any compensation;</p> <p>In case of unregistered share croppers, the compensation package will be restricted to 75% value of the total compensation package in (a) above, while the original land owner will get the balance 25%.</p>		Experts on change of characteristics of land.
4	Common Property Resources	Service and community structures requiring shifting, such as electric / light posts / pumphouses / outlet structures / drinking water sources (tube-wells or wells), Anganwadi Centers.	Concerned service provider (State Govt. Dept. or Panchayats / State owned / Private Companies, responsible for maintenance of the assets.	<p>Compensation as per vetted estimates to be submitted by the service providers, in case of Government Departments, or as per agreed rate for different type of structures to be determined by the District Magistrate in all other cases, to be disbursed as prescribed modalities.</p>	RAP to be implemented by district level project officials of the IWD in association with the Block Administration set up, before commencement of field works;	-
					Partly by working contractors during execution period, as per provision of the Contract and also guidance / advice of	

Sl. No.	Type of loss	Application	Definition of Entitled Persons / Families	Description of Entitlement to the Project Affected Families (PAF)	Implementing Authority & Period	Remarks includes suggestions on improvisations
(1)	(2)	(3)	(4)	(5)	(6)	(7)
5	Temporary impact due to some or other project activities, during construction period.	Private properties, community properties.	Legal title holder, family with traditional land right, ROR (<i>patta</i>) holders, leaseholders or concerned service provider or community preserving the assets.	The project shall either bear the cost of any damage / other impact on structures or lands or other movable and immovable assets, due to movement of machinery, transport of materials, etc. or due to any other activities during construction or establishment of construction plant, as per mutual agreement between the impacted entity and the agency, or at such rates as may be decided by the Project Implementing Authority or the District Magistrate, as the case might be, or make good such demands at his own cost, upto the full satisfaction of the owner of the asset.	RAP to be implemented by the working agencies, as per provision of the Contract and also guidance / advice of the Project Officials of the IWD.	-

HOUSING DEPARTMENT

(P & W BRANCH)

NEW SECRETARIAT BUILDING, BLOCK-A, 1ST FLOOR,
1, K. S. ROY ROAD, 1ST FLOOR, KOLKATA-700001

No. 382 -H1/ HG/P/1B-5/2013

Dated, Kolkata, the 29th May, 2014.**MEMORANDUM**

The Government in the Department of Housing has decided to modify the Housing Scheme for new construction of houses throughout the State of West Bengal for Economically Weaker Sections of People (EWS) who have no pucca house of their own or in the name of any member of their family.

The Scheme will continue in the name of '**GITANJALI**' only. The Scheme '**AMAR THIKANA**' will discontinue with effect from 01/04/2014 and will stand abolished and merged with '**GITANJALI**'. The '**GITANJALI**' Scheme would be re-casted on the pattern of IAY. The houses would be constructed by beneficiaries themselves and no contracting agency will be engaged for the purpose. All the revised guidelines will come into effect from 01/04/2014. Liabilities for the earlier allotted cases will be paid by the Housing Department and claim should be made by the Departments within the Financial Year 2014- 15 (by 31.01.2015) positively. If Departments fail to claim, then they will have to complete the schemes from their own budgetary fund. Thus the projects (houses) already under construction will not be affected and will continue to be financed under old financing norms i. e. vide this department's Memo no. 783-H1/1B-1/2009 (Pt.) dt. 23.12.2009.

After careful consideration of the matter a revised general guideline of the scheme has been framed as given hereunder :-

1. Category of Beneficiaries :

- a) Poor People in Rural and Urban areas.
- b) Poor People in Erosion/ Flood/ Other calamity affected/ Disaster prone areas.
- c) Poor People affected by Government Projects (As part of rehabilitation measures) .

2. Income Criterion :-

The people having family income of Rs 6000/- per month or less are eligible. People in the BPL list will get priority.

3. Extent of application of the scheme :

The Scheme is applicable to all over the state of West Bengal including Rural and Urban areas.

4. Provision of Land :-

The Scheme will be implemented in Rural areas on the land to be provided by the beneficiary of his / her own land / patta land and must be free from all encumbrances. In case of urban areas where land of beneficiaries is not available, the Group Housing may be built on the land supplied by District Administration, Municipality or any Development Authority.

5. Area :-

The dwelling unit will be in the IAY pattern . District Authority will provide a low cost toilet in every case.

6. Cost of the dwelling Units :

a) In Rural Area and Urban Areas (plains areas) :-

As per IAY pattern of Rs 70,000/- per unit.

b) In Hilly/ Difficult and Sundarban Areas :-

As per IAY pattern of Rs 75,000/- per unit.

The mode of selection of beneficiaries of 'GITANAJALI' and 'IAY' would be however different.

7. Implementation :

Housing Department will implement the scheme through District Magistrate of the concerned District. He will nominate one of the Additional District Magistrate of the District to look after daily activities of the Scheme on his behalf. District Planning Officer of the District will act as Nodal

At the start of financial year, Housing Department will fix the category wise target for the District considering the population of the district as per 2011 census. On the basis of that target, District Magistrate will select the beneficiary category wise and will send to this Department filling the Format in Annexure- A and Annexure- B respectively in his original signature. In this selection he can consider the suggestion of elected panchayet bodies.

On receiving the proposal from District Magistrate , Administrative Department will accord Administrative approval with concurrence of Finance Department (where the amount is not within the delegated powers of Financial Advisor) and release 50 % of approved amount to District Magistrate as 1st installment. After the submission of Utilization Certificate of 60% of released amount through 1st Installment , the 2nd installment of release of remaining 50% of Administrative Approval can be claimed from the Housing Department.

8. Release of Fund :-

District Magistrate will draw the amounts in his PL Account in two installments and subsequently disburse the same to the beneficiary into two installments at the rate of 50% and 50 % each. After proper utilization of first installment of 50% release, the 2nd installment of 50% may be disbursed in full to the beneficiary by District Magistrate. In no cases the initial allotment may be used for the purchase of materials as a whole. Purchase of material and construction work will be done simultaneously and proportionately. District Magistrates can be given flexibility to use either the local bodies (Panchayet/ Municipalities) or the block set-up or line Departments' set-up to execute / oversee but in general the SAE's posted in the Blocks will be responsible for technical supervision and he will recommended the release of subsequent installment being satisfied with the progress of work and the Executive Assistants of the concerned Gram Panchayat will perform daily monitoring of the progress and report to the SAE concerned.

9. Monitoring of the Scheme :

A three tier monitoring system will be set up at State , District and Block Level.

Secretary, Housing Department at the State level , District Magistrate at the District level and SDO/ BDO at the Sub-Divisional / Block level may be identified as the nodal monitors. Implementing / overseeing agencies and stakeholders may be co-opted in the monitoring committees.

10. Reporting :

State level review meeting will be held monthly and it will be held on first working day after 15th of next month. Similarly all District Magistrates will fix the dates of monthly review meeting before the state level review meeting as per their conveniences.

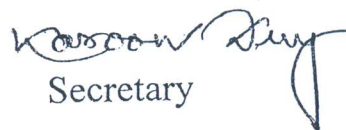
11. Exclusive Rights :

Housing Department reserves the exclusive right of any addition, alteration, corrections of the schemes / lists of beneficiaries after approval if it is felt essential.

The above noted Monitoring Committee will also monitor and look after the already sanctioned and implemented units in different districts by different Departments.

This has concurrence of the Finance Department Vide their Group – 'F', U. O. No. 238 dt. 11.02.2014.

This issues in modification of this Department's Memo No. 783-H1/1B-1/2009 (Pt.) dt. 23.12.2009.


Secretary

Housing Department

No. 382/1(35)-H1/HG/P/1B-5/2013

Dated the 30th May, 2014.

Copy forwarded for information & necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-1.
2. The Principal Accountant General (General & Social Sector Audit) W.B., Treasury Buildings, Kolkata-1.
3. The Accountant General, (RE & LBA), W. B. , C. G. O. Complex, 5th Floor, DF Block, Salt Lake, Kolkata 64.
4. Chief Secretary, Government of West Bengal.
- 5-11. Additional Chief Secretary / Principal Secretary / Secretary, _____ Deptt.
He / She is informed that the "GITANJALI" Housing Scheme will be implemented as per guide line of this order in modification of the **Memo No. 783-H1/1B-1/2009 (Pt.) dt. 23.12.2009.**
12. Managing Director, WB HIDCO.
13. Housing Commissioner, West Bengal Housing Board.
14. P. S. to MIC, Housing Department.
- 15-32. District Magistrate, _____.

He / She is requested to co-ordinate the issues relating to selection of beneficiaries , execution of the schemes to be taken up by this Department through regular monitoring and also requested to circulate the copy to all the SDOs / BDOs posted in his District.

33. The Finance (Group-'F') Department of this Govt., **Nabanna, Howrah.**
34. The Financial Advisor, Housing. Department of this Govt., N.S. Buildings, Kolkata-1.
35. Guard File (P & W Branch).


OSD & Ex Officio Deputy Secretary

GOVERNMENT OF WEST BENGAL
HOUSING DEPARTMENT
(P & W BRANCH)
NEW SECRETARIAT BUILDING, BLOCK-A, 1st FLOOR,
1, K. S. ROY ROAD, 1ST FLOOR, KOLKATA-700001

No. 485 -H1/ HG/P/1B-5/2013

Dated, Kolkata, the 10th July, 2014.

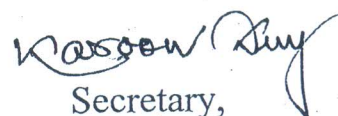
MEMORANDUM

For Speedy implementation of the “GITANJALI” Housing Scheme the following **modifications in this Department’s Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May** have been made:

1. On receiving the proposal from District Magistrate, Administrative Department will release the full amount of Administrative approval/project cost in a single installment instead of two equal installments that mentioned in per 3rd para of Article-7 in the Memorandum.
2. District Magistrate will draw the amounts in his **PL Account in a single installment** and subsequently disburse the same to the beneficiary into **two installments at the rate of 70% and thereafter 30% through bank account of beneficiaries only**. After proper utilization of first installment of 70% of project cost that released, the 2nd installment of 30% of project cost may be disbursed in full to **the beneficiary’s Bank Account by District Magistrate** instead of two equal installments as mentioned in 1st para of Article No. 8 in the said Memorandum.

All other criteria in this Department’s Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May is remain unchanged.

This Memorandum issues in concurrence of Finance Department’s U. O. No. 17 (Group-F) Dt. 08.07.2014.


Secretary,

Housing Department.

No.485 /1(26)-H1/HG/P/1B-5/2013 Dated the 10th July,2014.

Copy forwarded for information & necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-1.
2. The Principal Accountant General (General & Social Sector Audit) W.B., Treasury Buildings, Kolkata-1.
3. The Accountant General, (RE & LBA), W. B. , C. G. O. Complex, 5th Floor, DF Block, Salt Lake, Kolkata 64.
4. Chief Secretary, Government of West Bengal.
5. P. S. to MIC, Housing Department.
- 6-23. District Magistrate, _____.

He / She is requested to co-ordinate the issues relating to selection of beneficiaries , execution of the schemes to be taken up by this Department through regular monitoring and also requested to circulate the copy to all the SDOs / BDOs posted in his District.

24. The Finance (Group-'F') Department of this Govt., **Nabanna, Howrah.**
25. The Financial Advisor, Housing. Department of this Govt., N.S. Buildings, Kolkata-1.
26. Guard File (P & W Branch).

OSD & Ex Officio Deputy Secretary

GOVERNMENT OF WEST BENGAL
HOUSING DEPARTMENT
(P & W BRANCH)
NEW SECRETARIAT BUILDING, BLOCK-A, 1ST FLOOR,
1, K. S. ROY ROAD, 1ST FLOOR, KOLKATA-700001

No. 545 -H1/ HG/P/1B-5/2013

Dated, Kolkata, the 13th August, 2014.

MEMORANDUM

The following amendment has been made in para 2 of Section 7 of this Department's Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May, 2014 in concurrence of Finance (Audit) Department's U. O. No. 22 (Group-F) Dt. 11.08.2014.:

1. "In the time of selection of beneficiaries under "GITANJALI" Housing Scheme, District Magistrates can consider the suggestion of elected Panchayat Bodies/ elected Public Representatives"

All other criteria in this Department's Memorandum No. 382 -H1/ HG/P/1B-5/2013 Dated, Kolkata, the 29th May, 2014 is remain unchanged.

Sd/-
Secretary,
Housing Department.

No. 545/1(26)-H1/HG/P/1B-5/2013

Dated the 13th August, 2014.

Copy forwarded for information & necessary action to :-

1. The Principal Accountant General (A&E), W.B., Treasury Buildings, Kolkata-1.
2. The Principal Accountant General (General & Social Sector Audit) W.B, Treasury Buildings, Kolkata-1.
3. The Accountant General, (RE & LBA), W. B. , C. G. O. Complex, 5th Floor, DF Block, Salt Lake, Kolkata 64.
4. Chief Secretary, Government of West Bengal.
5. P. S. to MIC, Housing Department.
- 6-23. District Magistrate, _____.

He / She is requested to co-ordinate the issues relating to selection of beneficiaries , execution of the schemes to be taken up by this Department through regular monitoring and also requested to circulate the copy to all the SDOs / BDOs posted in his District.

24. The Finance (Group-'F') Department of this Govt., **Nabanna, Howrah.**
25. The Financial Advisor, Housing. Department of this Govt., N.S. Buildings, Kolkata-1.
26. Guard File (P & W Branch).

OSD & Ex Officio Deputy Secretary

COM budget/d drive/ews/policy decision

o/c

DESPATCHED

18.18.8.2014

PROGRESS REPORT OF GEETANJALI IMPLEMENTED IN 2014-15

(AS ON 15/5/2015)

DISTRICT	TARGET	UNITS SANCTIONED	FUND RELEASED (IN CRORE)	UNITS COMPLETED	FUND UTILISED (IN CRORE)
ALIPURDUAR	1881	785	5.495		4.6438
JALPAIGURI		1159	8.113	122	5.5363
BANKURA	1755	1655	12.4125	7	5.20125
BIRBHUM	1709	1695	11.865		10.49916
BURDWAN	3653	3553	24.871	1415	17.4545
COOCHBEHAR	1398	1398	9.786	7	6.4603
DD	1000	1000	7.00	88	0.616
DARJEELING	1000	971	7.0355	235	3.3635
HOWRAH	2326	2346	16.422	2307	16.149
HOOGHLY	2637	2631	18.417	173	3.5644
MALDAH	1940	1938	13.566	212	3.929579
MURSIDABAD	3368	3367	23.569	144	17.528
NADIA	2477	2477	17.339	2111	14.7805
NORTH 24	4737	4344	29.72315		9.4586
PASCHIM MID	2894	2905	20.335	1420	15.8962
PURBA MID	2444	2461	17.227	1086	15.9418
PURULIA	1448	2523	18.9225		4.2175
SOUTH 24	3851	3852	27.8555	507	15.94
UD	1482	1472	10.304		2.9694
TOTAL	42000	42532	300.25815	9834	174.149789(58%)

**Progress report of old EWS Housing Scheme since inception of the Scheme
(from 2009-10 to 2013-14 ie. Upto 31.03.2014 as on 15.05.2015)**

Sl No	Implementing Agency	2009-10		2010-11		2011-12		2012-13		2013-14		2014-15		TOTAL		TILL DATE	TILL DATE
		No. of approved units	Fund released (in Crore)	No. of approved units	Fund released (in Crore)	No. of approved units	Fund released (in Crore)	No. of approved units	Fund released (in Crore)	No. of approved units	Fund released (in Crore)	No. of approved units	Fund released (in Crore)	No. of approved units	Fund released (in Crore)	U. C. RECEIVED (in Crore)	Units completed
1.	M.A. & M.E. Deptt.	2709	15.71	958	5.56	3723	37.31	19469	157.23	15363	259.23718	141.364429	616.411609	42222	616.411609	301.98326	31324
2.	Fisheries Deptt.	2900	6.63	0	13.26	0	0	5722	42.95	7066	59.7226	91.13389	213.69649	15688	213.69649	72.1241708	7755
3.	B.C.W. Deptt.	4120	9.84	0	14.06	0	23.90	779	6.50	2677	23.32525	15.58945	93.2147	7576	93.2147	61.7233	4617
4.	Forest Deptt.	995	8.88	2304	14.58	0	15.5034	472	14.406	1153	18.88915	14.21375	86.4723	4924	86.4723	27.0571547	2198
5.	SA.	2013	1.50	1032	17.33	0	0	2843	30.45	3072	57.3755	8.3032	114.9587	8960	114.9587	45.8112	5590
6.	PUA	0	0	936	5.43	0	0	7561	63.13	2352	67.0839	25.87665	161.52055	10849	161.52055	126.5464	8467
7.	D.M. Darjeeling	0	0	0	0	1500	13.125			4	13.1752	0	26.3002	1504	26.3002	20.6531143	1384
8.	D. M. S.24 Pgs	0	0	0	0	0	0	148	2.8712	0	0	0	2.8712	148	2.8712	2.8712	148
Total		12737	42.56	5230	70.22	5223	89.8384	36994	314.6643	31687	498.80878	296.481369	1315.445749	91871	1315.445749	658.7699998	61483
1.	P & RD Deptt	4259	10.90	10114	39.41	3912	17.85	13247	50.08	2789	30.0485	0	148.2885	34321	148.2885	47.7616	10996

Status of "Geetanjali" Housing Scheme Cumulative Up to 15th May, 2015)

Scheme implemented during 01-04-2009 to 31-03-2014

Name of the District	Department of MA & ME		Department of PUA		Department of BCW		Department of SA		Department of FISHERIES		Department of FOREST		District Magistrate		TOTAL	
	Sanc	Com	Sanc	Com	Sanc	Com	Sanc	Com	Sanc	Com	Sanc	Com	Sanc	Com	Sanc	Com
Alipurdwar	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bankura	1184	707	2016	1758	335	120	0	0	369	259	441	338	0	0	4345	3182
Birbhum	2336	1604	518	518	105	87	0	0	3406	2800	54	21	0	0	6419	5030
Burdwan	1316	1249	521	521	371	365	0	0	576	427	0	0	0	0	2784	2562
Coochbehar	1371	564	0	0	1512	562	0	0	473	271	288	194	0	0	3644	1591
Dakshin Dinaipur	2182	1745	0	0	100	66	0	0	217	0	0	0	0	0	2499	1811
Darjeeling	590	147	0	0	276	135	0	0	51	21	932	440	1504	1384	3353	2127
Hooghly	1521	984	0	0	47	43	0	0	130	100	0	0	0	0	1698	1127
Howrah	1634	1391	0	0	63	55	0	0	349	256	0	0	0	0	2046	1702
Jalpaiguri	278	214	0	0	3338	2388	0	0	567	103	1130	521	0	0	5313	3226
Malda	5725	4892	0	0	144	69	0	0	589	289	0	0	0	0	6458	5250
Murshidabad	5842	5242	0	0	50	28	0	0	1147	527	0	0	0	0	7039	5797
Nadia	1239	1239	0	0	104	73	0	0	882	52	24	0	0	0	2249	1364
North24	3984	2893	0	0	190	0	1366	678	1996	493	0	0	0	0	7536	4064
Paschim Mid	1164	732	3678	2628	224	112	0	0	55	0	1008	310	0	0	6129	3782
Purba Mid	1177	953	0	0	0	0	0	0	1180	707	0	0	0	0	2357	1660
Purulia	767	606	4116	3042	570	444	0	0	390	223	565	374	0	0	6408	4689
South24	7558	4022	0	0	97	32	7594	4912	2403	377	482	0	148	148	18413	9491
Uttar Dinaipur	2354	2140	0	0	50	38	0	0	908	850	0	0	0	0	3312	3028
TOTAL	42222	31324	10849	8467	7576	4617	8960	5590	15688	7755	4924	2198	1652	1532	91871	61483



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

Memo No. 69 – IFC
IW/O/IFC/1E/3M-61/2015 (Part-B)

Dated, 27th February 2019

From: D SenGupta
Joint Secretary to the
Government of West Bengal

To: The Chief Engineer & Project Director
West Bengal Major Irrigation & Flood
Management Project (WBMIFMP)
Irrigation & Waterways Department
E-mail: ce.pd.wbmifmp@gmail.com

Sub: Resettlement Action Plan as discussed and accepted in the 3rd meeting of the State Level Technical Steering Committee (SLTSC) constituted in connection with the “West Bengal Major Irrigation & Flood Management Project” (WBMIFMP).

The undersigned is directed to request him to recall the implementation modalities of the Resettlement Action Plan (RAP) in connection with the World Bank Project, were discussed and accepted in the 3rd meeting of the State Level Technical Steering Committee (SLTSC) held on 12th December 2018 at Nabanna under the Chairmanship of Chief Secretary. Minutes of the said meeting have since been circulated to all concerned, vide this Department Memo No.586(31)-IFC/IW/O/FC/1E/3M-61/2015 (Part) dated 31st December 2018.

2. It was also discussed in that meeting that the field activities are expected to be commenced in July / August 2019 and resettlement of project affected persons needs to be undertaken before that, as a necessary requirement as per World Bank norms.

3. It may also be recalled that District Level Technical Steering Committees (DLTSCs) have also been constituted for five project implementation districts, i.e. Bankura, Paschim & Purba Bardhaman, Hooghly & Howrah under the Chairmanship of the respective District Magistrates to review the project activities at the district level and to monitor implementation of strategic directions given by the SLTSC on policy matters, vide this Department Memo No.472(10)-IB/1E/3M-61/2015 (Part-B) dated 12th October 2018.

4. Now, the undersigned is directed to summarise the broad contours and implementation modalities of the RAP since discussed and accepted in the said 3rd meeting of the SLTSC, at the Annex enclosed herewith, so as to facilitate discussions in the meeting of the DLTSC and formulate appropriate plan of action for implementation of the RAP.

Yours sincerely,


D SenGupta

Joint Secretary to the
Government of West Bengal

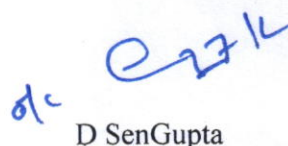
Encl. Annex

Memo No. 69/1(7) – IB

Dated, 27th February 2019

Copy with copy of Annex forwarded for information and necessary action to the:

1. District Magistrate, Bankura
& Chairperson, DLTSC – Bankura
E-mail: dm-bank@nic.in
2. District Magistrate, Purba Bardhaman
& Chairperson, DLTSC – Purba Bardhaman
E-mail: dm-burd@nic.in
3. District Magistrate, Paschim Bardhaman
& Chairperson, DLTSC – Paschim Bardhaman
E-mail: dmpaschimbardhaman@gmail.com
4. District Magistrate, Hooghly
& Chairperson, DLTSC – Hooghly
E-mail: dm-hoog@nic.in
5. District Magistrate, Howrah
& Chairperson, DLTSC – Howrah
E-mail: dmhowrahwb@gmail.com
6. Additional Project Director – III
WBMIFMP & Member-Convenor
DLTSC – Bankura, Paschim & Purba Bardhaman
Kanainatsal, Purba Bardhaman – 713101
7. Additional Project Director – IV
DLTSC – Hooghly & Howrah
Jalasampad Bhaban, Bidhannagar
Salt Lake, Kolkata 700091


D SenGupta


Joint Secretary to the
Government of West Bengal

Encl. as stated

Copy with copy of Annex forwarded for information to the:

1. PS to Minister-in-charge
Irrigation & Waterways Department
2. Sr. PA to Additional Chief Secretary
Irrigation & Waterways Department
3. Sr. PA to Secretary
Irrigation & Waterways Department

HMIC, Additional Chief Secretary and Secretary may please be kept apprised.


D SenGupta
Joint Secretary to the
Government of West Bengal

Encl. as stated

**Broad Contours of the Resettlement Action Plan (RAP) for West
Bengal Major Irrigation & Flood Management Project (WBMIFMP)**

Reference: Decision taken in the 3rd meeting of the SLTSC held on 12th December 2018, under the Chairmanship of Chief Secretary.

Broad nature of impact and categories of affected persons / groups / organizations

1.0 Nature of impact and categories of impact and likely affected persons / groups / organizations eligible for rehabilitation / compensation as per World Bank's norms are shown in Table – 1.0 below.

Table – 1.0

Sl. No.	Nature of impact and affected structures	Broad categories of affected persons / groups / organizations	Remarks
(1)	(2)	(3)	(4)
1.	Temporary / permanent impact on small shops, hutments, semi-permanent dwelling units, located in government land / private land with the Right of Way (RoW), generally considered in between countryside toe to riverside toe of embankments, river / canal bank.	I. Squatters / encroachers without valid legal rights. II. Legal title holders whose assets would be partially impacted.	RAP to be implemented before starting of work at site by a separate government entity, other than the working agencies.
2.	Temporary impact on agricultural land during construction period, located on countryside or riverside slope of embankments or riverbeds, due to use of such lands either for temporary storage of materials, or as a part of temporary haul roads.	Legal title holders, family with traditional land right, pattaholders, leaseholders and share croppers.	RAP to be implemented before starting of work at site, by the working agencies.

Avoidance Strategies to minimize resettlement

2.0 Following strategies are to be adopted to minimize resettlement:

- (a) There shall generally be no demolition of pucca houses with wall thickness equal to or more than 10 inches, even if such structures may have tiled roof.
- (b) Site-specific modification of design / layout of the proposed interventions may be made in congested areas, where structural density is high.
- (c) No construction activity shall commence in the congested areas without consultation with the affected communities and building broad consensus.
- (d) There shall be no construction activity impacting private asset built on the land of legal title holders, without having consent.

Resettlement Action Plan (RAP) for Squatters & Encroachers and legal title holders in connection with impact on assets due to construction of structures

3.0 Basic features / elements of the 'Resettlement Action Plan' (RAP) to be implemented before commencement of field works are listed below:

(a) *Eligibility of Benefits*

Eligibility of benefits to the 'Project Affected Families' (PAFs) will be determined by the census carried out in October 2018.

(b) *Cut-off Date*

The cut-off date is considered as 10th October 2018, as census was done before that date. Any PAF left out during the census would be given due opportunity to register the demand for compensation, to the RAP Implementing Authority, through a grievance redressal mechanism, and the cut-off date may suitably be extended for this specific cases / purpose.

(c) *Compensation for loss of residential or business structures as per "GITANJALI" Housing Scheme of the State Government*

All encroachers, squatters and valid title holders having shops, hutments, semi-permanent dwelling units within the RoW (defined in Col.2 of Table – 1.0 below Para 1.0) will be compensated under "GITANJALI" Housing Scheme of the State Government, where the present rate is ₹ 1,20,000.

(d) *Additional compensation in case of legal title holders*

Parcel / Portion of land belonging to the legal title holders permanently utilized for construction of interventions, will be procured at market rate in accordance to the Purchase Policy of the State Government.

(e) *Compensation for loss of boundary wall, toilets (outside building), cattle sheds etc.*

Compensation as per rate per unit area / length of such structures as may be fixed by the District Magistrate, will be paid to all categories of affected families. In addition, Parcel / Portion of land belonging to the legal title holders permanently utilized for construction of interventions, will be procured at market rate in accordance to the Purchase Policy of the State Government.

(f) *Selection of beneficiaries*

Beneficiaries will be selected by the District Magistrates concerned, as Chairperson of the District Level Technical Steering Committee of WBMIFMP, on the basis of the census, and also taking into consideration the suggestions of

elected Public Representatives. Necessary funds will be made available directly to the District Magistrates by the IWD.

(g) *No other compensation*

Since most of the structures are in the form of small tiled roof shops or hutments (plinth area generally not exceeding 20 sqm), relocation would not require much time and the provision of "GITANJALI" should be sufficient for building a new unit as well as to arrange for subsistence during the construction period, and also for managing the cost involved in demolition / shifting. Accordingly, no other allowance on these accounts are proposed to be paid.

(h) *Undertaking from the PAFs*

The PAFs will be required to provide an **Undertaking** to the effect of vacating land within a period as may be prescribed, but not greater than a month, on receipt of payment of 50% of the total amount as first instalment. Accordingly, the first instalment will be paid on receipt of that **Undertaking** and the balance 50% will be paid in the next instalment after clearing the site.

(i) *Implementation Mechanism*

The Resettlement Action Plan (RAP) including components thereunder will be implemented by a joint team of project officials of the IWD and other Departments, and Block Administration, under the overall leadership of the District Magistrate of the concerned district(s), as the Chairperson of the DLTSC. Engagement of Self-Help Group, Support Organization and NGOs will be permitted or effective implementation of the RAP, if felt necessary by the District Magistrate. Local Bodies (Panchayat) may also be involved in this process, to the extent required.

Resettlement Action Plan (RAP) for temporary use of land

4.0 Basic features are listed below:

(a) *Determination of the extent of temporary occupation of land used for agricultural purposes*

The extent of requirement of such lands either for temporary storage of desilted riverbed materials / other construction & demolition waste or for construction of haul road / ramps, will be determined by the working agencies, after issue of Award of Contract (AoC) and such requirement of lands will be intimated to the project officials of the IWD, by these agencies.

(b) *Compensation in case of temporary use of land for agricultural purposes*

Crop compensation for standing and prospective crops as per scale and standard to be decided by the District Magistrate in consultation with Agriculture / Horticulture Departments will be paid by the working agencies to the affected persons for the period for which the land would be used for temporary purposes together with deemed rental charges for the said period. In case land cannot be restored after the completion of project activities to its previous condition, additional compensation at prescribed rate of 25% of the original compensation would be payable.