

GOVERNMENT OF WEST BENGAL
Office of the Chief Engineer & Project Director
State Project Management Unit, WBMIFMP
Irrigation & Waterways Directorate
Jalasampad Bhavan, Salt Lake, Kolkata- 700091
West Bengal, India

Memo No. 946-CI (SPMU)

Date: 27.07.2022

REQUEST FOR EXPRESSION OF INTEREST (REOI)

Reference No: CE/IW/SPMU-EOI/01/22-23 Dated: 27.07.2022

INDIA

World Bank & Asian Infrastructure Investment Bank Assisted 'West Bengal Major Irrigation and Flood Management Project (WBMIFMP)'

Loan No.: 9025-IN

Procurement Notice for India – P162679

Assignment Title: Selection for "Engagement of Monitoring & Evaluation (M & E) Consultant for West Bengal Major Irrigation and Flood Management Project (WBMIFMP) in the State of West Bengal in India."

Duration of the Assignment- 18.0 (Eighteen months) over a span of 3 Years till November 2025

Date: 27/07/2022

The Government of India has received for financing of USD 290 million from the International Bank for Reconstruction and Development (IBRD) towards the cost of the **West Bengal Major Irrigation and Flood Management Project (WBMIFMP)** and intends to apply a part of the proceeds toward eligible payments under the contracts for Consultancy Services. The sub – borrower is Irrigation & Waterways Department, Government of West Bengal.

Background:

WBMIFMP aims to improve the existing irrigation network in the Damodar Valley Command Area (DVCA) within the State of West Bengal, to optimize conjunctive and sustainable use of ground and surface water across the DVCA in different irrigation seasons, and to reduce flooding in the Lower Damodar Sub-Basin (LDSB) in West Bengal.

Objective of the Project:

The purpose of M & E consultancy is to effectively monitor project progress and achievement, and to analyse prevailing baseline conditions with statistical data and information related to technical, socio- economic, agricultural, environmental, institutional, and related areas relevant to the Project. It will provide mid-term and end-of-project evaluations with sufficient data and information to assess the project's success. The M&E Consultant will be responsible for monitoring Project progress, Project impact, and achievement of the Project Development Objectives (PDO) and Intermediate Result Indicators and will establish the M&E System based on a review of M&E needs and establish necessary practical procedures and measures in order to operationalize M&E (data collection and processing). The M&E system will be based on the agreed PDO indicators and annual performance targets presented in the Results Framework. It will fetch / generate data and information from various sources- - Project MIS, conducting periodic surveys, official records, secondary sources & undertake remote sensing analysis, and analyse them for progress review and assist the Project Director SPMU on regular basis. It will also provide necessary data and information to the World Bank Review Missions from time to time.

The M & E Consultant will be responsible for preparing all support documentation including coding guides, interviewer and supervisor manuals, and the data entry manual. Hard copies and electronic versions of all documentation will be provided to SPMU.

The M& E consultant will work in close coordination with the PMC, the Lead Consultant for the project, and report to the Client/World Bank/AIIB, in a manner that the assigned tasks specified are delivered on time with full satisfaction of the Client. The consultant will also be flexible in generating additional information/analysis/studies as per the requirements which could emerge in course of experiences to be gained and likely issues to be flagged during periodic review of progress monitoring.

The Terms of Reference (ToR) for Selection for "Engagement of Monitoring & Evaluation (M & E) Consultant for West Bengal Major Irrigation and Flood Management Project (WBMIFMP) in the State of West Bengal in India is available in the website www.wbiwd.gov.in in the link "WBMIFMP".

The Chief Engineer & Project Director, State Project Management Unit (WBFIMP) of Irrigation & Waterways Directorate in the Government of West Bengal now invites eligible Consulting firms to indicate their interest in providing the above referred services. Interested firms should provide information demonstrating that they have the required qualifications, eligibility and relevant experience to perform the services.

The Short-listing criteria are:

- 1) The Firm should have at least **ten years'** experience in the business of providing Consultancy Services. The firm should have at least **ten years'** experience in the Monitoring & Evaluation Consultancy Projects or similar, at the National or State level in India and abroad in World Bank assisted Projects or other State / Central / Multilateral Financial Institutions funded projects. It is desirable to have at least one of the assignments during last ten years in World Bank funded Projects. Experience in projects related to Monitoring & Evaluation (M & E)

Consultancy will be considered in general, but preference would be given to experience in Monitoring & Evaluation (M & E) Consultancy or similar undertaken for major irrigation / water resources / flood management projects.

(The Consultant should provide a brief description of the organization including ownership details, date and place of incorporation/registration of the firm, objectives of the firm, and details of relevant / similar assignments undertaken during the last ten years).

(Total point under this criterion is 35; the firm with experience in maximum number of projects will get full marks, while marks to other firms will be assigned on pro-rata basis.)

- 2) The Firm should have completed at least three such assignments related to Monitoring & Evaluation (M & E) Consultancy, with at least one project supported by the World Bank during last ten years, preferably relating to major irrigation / water resources / flood management projects in India for Central / State Government. (The Consultant should provide a copy of the letter of Award of Contract / Contract Agreement from the Client, brief scope of assignment and documentary evidence of its completion in last ten years).

(Total point for this criterion is 30; Weightage of 50% will be given to number of completed projects and 50% weightage will be given to World Bank funded projects. Marks will be provided on pro-rata basis)

- 3) The firm should demonstrate its capability to deploy qualified and experienced team of Experts for this assignment as detailed in the ToR. The preferred experience for Team Leader should have at least 20 years of experiences in Water Resource Sector with specific experience in M & E assignments at Senior level in at three major projects out of which at least one should be World Bank / ADB /JICA assisted Project. She / He should possess skill and experience in designing result-based M&E system and tools and conversant with theory of Change, and Project Impact Evaluation of major projects, preferably in water resources sector.

The firm is also required to engage other experts as required for the assignment as listed in the ToR. For details of minimum qualification and experience required for the experts, the ToR may be referred to. A list of relevant experts including the Team Leader and their specific experience with qualification in brief may be given. **Details of personnel along with their Name, Age, Educational Qualification, Years of Experience, Similar and Relevant Project Experience of all Key personnel should be provided in a tabular format. Bio-data / CV need not be provided at this stage.**

(Total point for this criterion is 20 of which (a) 33.33% each will be given for the sub-criteria underlined above, and (b) 70% of the total weightage will be given to Team Leader and balance 30% weightage to Water Resource and other Specialists).

1)	Position: <u>M & E Team Leader - 1</u>	[14 points]
2)	Other Positions: <u>Water Resource & Other Specialists</u>	[06 points]
	Total points for criterion (ii)	[20 points]

The number of points to be assigned to each of the above positions shall be determined considering the following three sub-criteria and relevant percentage weights:

1)	<i>Educational Qualifications (general education, training, and experience):</i>	[33.33%]
2)	<i>Years of Experience</i>	[33.33%]
3)	<i>Similar and Relevant Project Experience</i>	[33.33%]
	<i>Total weight:</i>	100%

- 4) The Consultant must have achieved a minimum annual turnover of **INR 50 million** in any one of the last three completed financial years. (The Consultant should provide copies of the Audited Financial Reports of last three completed financial years i.e. 2020-21, 2019-20 & 2018-19).

(Total point for this criterion is 15, and the firm with highest average turnover will get the full marks, while marks to other firms will be assigned on pro-rata basis).

The Shortlisting of Consultants will be done, based on their relative ranking determined on the basis of the documents furnished with the Expression of Interest, following the specifications in the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016 Revised November 2017 and August 2018). **The minimum technical score required to be eligible for shortlisting of firms is 75 marks.**

The Consultant may associate with other firms in the form of a "Joint Venture" or "Sub-Consultancy" to enhance their qualification. The kind of association may be explicitly stated.

The attention of interested Firms is drawn to paragraphs 3.14, 3.16 and 3.17 of Section III of the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016 Revised November 2017 and August 2018 as amended from time to time [under IBRD Loans and IDA Credits & Grants] by the World Bank Borrowers), setting forth the World Bank's policy on conflict of interest.


A Consultant will finally be selected in accordance with the **Quality and Cost-Based Selection (QCBS) method** set out in the World Bank's "Procurement Regulations for IPF Borrowers" (July 2016 Revised November 2017 and August 2018).

Further information can be obtained at the address below during office hours except on the State Government's declared holidays.

Expression of Interest (EOI) with the accompanying information must be delivered in the written form **(with Five hard copies – Page numbered serially with Index)** in a sealed envelope addressed to the Chief Engineer & Project Director, State Project Management Unit (WBMIFMP) of Irrigation & Waterways Directorate by **1600 hours (IST) of 17.08.2022**, at the address below:

Office of the Chief Engineer & Project Director
State Project Management Unit (WBMIFMP)
Irrigation & Waterways Directorate
Government of West Bengal,
9th Floor, Jalsampad Bhavan,
Salt Lake, Kolkata,
PIN-700091, West Bengal, India.
E-mail: ce.pd.wbmifmp@gmail.com

Note: No Proposals (Technical or Financial) are required now. On the basis of information provided by interested consulting firms, the Authority will prepare a shortlist of firms who will be invited to submit detailed proposals as per issued RFP.


Chief Engineer & Project Director
State Project Management Unit (WBMIFMP)
Irrigation & Waterways Directorate