



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Investigation Sub-Division II
Midnapore, Paschim Medinipur

Memo No:239^E

Date: 11.10.2018


NOTICE INVITING QUOTATION

NIQ NO.-03/INV of 2018-2019 of S.D.O./ Investigation Sub-Division-II

Sealed quotation in letter head pad with enclosed list are hereby invited by the Sub-Divisional Officer, Investigation Sub-Division-II Midnapore, Paschim Medinipur from bonafied, resourceful & reliable Suppliers/Authorized Dealers for "Supplying & installation of 3 (Two) nos. Desktop Computer (HP) with UPS (APC), Printer, Hard Disk (HP) & Quick Heal Total Security, Pen Drive, Almira, Computer Table, Revolving Chair for the office of the Chief Engineer, South-West, I & W Dte., Govt. of West Bengal, Abas, Khasjungle, Midnapore, Paschim Medinipur" as per list enclosed. The Quotations will be received by the Office of the Sub-Divisional Officer, Investigation Sub-Division-II, (I.&W.Dte.) Paschim Medinipur on 30.10.2018 within 2.00 p.m. The quotation should be dropped in the box kept in the chamber of the undersigned and quotation will be opened in presence of the intended quotationers on 30.10.2018 at 3.00 p.m.

Schedule for the work

Sl. No.	Description of Item	Quantity	Unit	Rate (including G.S.T) Rs.	Amount Rs.
1	HP280 G3 MT Desktop Computer [Core i5, 8GB RAM, 1TB HDD/DVD Writer, Key Board & Optical Mouse 19" LED Monitor [3 year onsite service]	03	Each		
2	600 VA UPS (APC) [warranty 2 years onsite comprehensive]	03	Each		
3	QUICK Heal Total Security Three Users, (Three Years)	01	Each		
3	Cannon PIXMA MG 3070S Printer ((Multi function inject wireless printer)	03	Each		
4	Pen drive (Sandisk) 32 GB	04	Each		
5	OTG Pen Drive(Sandisk) 32 GB	04	Each		
6	Office Almira(Full Size) Godrej make.	02	Each		
7	Computer Table (Godrej make).	03	Each		
8	Revolving Chair (Godrej make).	02	Each		


Sub Divisional Officer
Investigation Sub-Division No-II
Midnapore, Paschim Medinipur

Terms & Conditions:

- 1) The quotationers shall quote the rate both in words and figures.
- 2) All rates quoted are to be inclusive of all charges.
- 3) No conditional quotation will be accepted by the accepting authority and the authority has every right to reject the quotation without showing any reason.
- 4) The work should be completed with in 7 (Seven) days from the date of issuing of work order.
- 5) The Executive Engineer, West Midnapore Division is the Engineer-in-Charge. The quotationer shall have to execute the work as per specification of the schedule without any further additional claim to the Sub-Divisional Officer, Investigation Sub-Division No -II.
- 6) Successful Quotationer shall have to maintain the works done by him if found subsequently within a period of 6 (six) month of handing over and Security Deposit will be refunded only after 6 (six) month of completion of the contract agreement in terms of this clause.
- 7) The cost of carriage of materials will be bear by the lowest quotationers.
- 8) Any defected material, if found should be replace by him won cost within 7 days.

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Copy submitted / forwarded for information and wide Circulation to the:-

- 1) Superintending Engineer, Western Circle-II, I & W Dte. Paschim Medinipur.
- 2) Executive Engineer, West Midnapore Division Paschim Medinipur.
- 3) Sub-Divisional Officer, Ghatal (I) Sub-Division, Paschim Medinipur.
- 4) Sub-Divisional Officer, Lachmapore(I) Sub-Division, Paschim Medinipur.
- 5) Office Notice Board.


Sub Divisional Officer
Investigation Sub-Division No-II
Midnapore, Paschim Medinipur



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“Supplying & installation of 3 (Three) nos. Desktop Computer (HP) with UPS (APC),Printer, Hard Disk (HP) & Quick Heal Total Security ,Pen Drive, Almirah, Computer Table, Revolving Chair for the office of the Chief Engineer, South-West, I & W Dte., Govt. of West Bengal, Abas, Midnapur,Paschim Medinipur”

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I do hereby to complete the work with Rs.....

Signature of the Quotationer