



Govt. of West Bengal
Irrigation and Waterways Directorate
Office of the Sub-Divisional Officer
Balurghat Irrigation Sub-Division
Balurghat, DakshinDinajpur.

Memo No.:-225

Dated : - 11/07/18

NOTICE INVITING QUOTATION NO.WBIW/SDO/BISD/NIQ-01/2018-19.

- 1.0 Sealed Quotations are hereby invited by the undersigned on behalf of the Governor of West Bengal, for the work as describe below from eligible bonafide, reliable and resourceful agency having sufficient experience in execution of similar type of works. Intending quotationers who desires to participate in the Quotation are requested to log on to the departmental website www.wbiwd.gov.in and office of the Sub Divisional Officer, Balurghat Irrigation Sub-Division, Balurghat, Dakshin Dinajpur for information about the quotation.

NAME OF WORK: "Supply, installation and commissioning of 1 (one) no. branded Desktop PC, 1 (one) no. UPS (min. 800 VA), 1 (one) no. Scanner cum Printer and 1 (one) no. Desktop Computer table for the official use of Balurghat Irrigation Sub-Division."

TIME OF COMPLETION : 10(ten) Days

The time schedule of the said quotation is as follows :

- | | |
|--|---|
| i) Last date of receiving application | :- 25.07.2018 upto 4:00 p.m. |
| ii) Last date of issue of quotation | :- 26.07.2018 upto 4:00 p.m. |
| iii) Last date of receiving quotation | :- 27.07.2018 upto 2:00 p.m. |
| iv) Last Date & time of opening quotations | :- 27.07.2018 after 2:30 p.m. (In the chamber of S.D.O/ BISD) |

Terms and Condition for the quotation is as follows :

- 1) The quotation papers will be supplied free of cost from the office of the undersigned at every working day. The willing quotationers must produce valid PAN, PTPC, Trade License, latest ITR, GSTIN application document etc. together with credential papers in support of past experience, if any before issuing quotation papers from this end.
- 2) The suppliers should quote his rate both in figures and words (in rupees) over 'OWN - LETTER -HEAD' of the agencies. They must furnish specification in accordance with proforma which will be supplied from this office along with quotation papers.
- 3) The copy of the notice of the quotation which may be obtained along with schedule and specification from the office of the undersigned should accompany with the quotation duly signed by the quotationers.
- 4) The acceptance of quotation will rest upon the competent authority, who does not bind himself to accept the lowest quotation and reserve the right to reject any quotation without assigning any reason thereof.
- 5) Quotation which should be submitted in sealed cover with the name of the work written on the envelope will be received by the undersigned. Quotations which do not fulfill any of the above conditions / incomplete in any respect are liable to summarily rejected.
- 6) The bidders are bounded by the terms and conditions of W.B.F.No-2911 along with the specification, notice of Quotation along with all enclosures, special terms and conditions, if any and scheduled of works etc. which forms part and parcel of the contract.
- 7) **BIDDS/OFFERS SUBMITTED BY POST OR BY HAND OR BY EMAIL SHALL NOT BE ACCEPTED.**
- 8) Payment shall be made on availability of fund.
- 9) No conditional bid/offer/proposal shall be accepted and shall be deemed as 'informal'.

SPECIFICATION FOR SUPPLYING OF COMPUTER & PERIPHERAL

<i>Sl. No.</i>	<i>Item</i>	<i>Specifications</i>	<i>Quantity</i>
1.	Branded Desktop PC (preferably HP)		1 No
	Processor	Intel Core i5 8400 8th generation	
	Motherboard	H310 Chipset with updated BIOS	
	Memory / RAM	8 GB DDR4 RAM @2400 Mhz with expandability	
	Hard Disk Drive	1 TB HDD (7200 rpm)	
	Monitor	53 cm. (21 inch) or larger IPS LCD/LED digital colour Monitor	
	Keyboard	104 keys with rupee symbol involved, same make & colour as base PC	
	Mouse	Optical mouse, same make & colour as base PC	
	Optical Drive	8X or better DVD RW	
	Ports	6 USB Ports (with atleast 1 3.0 USB Port & atleast 2 in front), Audio ports for Microphone & headphone in front	
	Operating System	Windows 10 Professional 64 Bit	
Warranty	Onsite warranty for atleast 3 Years		
2.	UPS (preferably APC)		1 No
	Power	Min. 800 VA	
	Warranty	Onsite warranty with battery for atleast 2 Years	
3.	Scanner cum Printer (preferably HP Laserjet 1136 MFP)		1 Nos
	Print, Scan & Copy	A4 / Legal size with Hi-speed USB 2.0 Port	
	Warranty	Onsite warranty for atleast 1 Year	
4	Desktop Computer table	Approved quality	1 No.

-Sd/-
Sub-Divisional Officer
Balurghat Irrigation Sub-Division
Balurghat, DakshinDinajpur

Memo No. 225/1-6(6)

Date :-11-07-18

Copy Submitted for information and wide circulation:

- (1) Superintending Engineer, North Irrigation Circle - I, Greenpark, Malda.
- (2) Executive Engineer, South Dinajpur Irrigation Division, Balurghat
- (3) District Information & Cultural Officer, Balurghat, DakshinDinajpur.
- (4) S.D.O.,Gangarampur Irrigation Sub-Division, Buniadpur
- (5) Accounts Branch of South Dinajpur Irrigation Division.
- (6) Notice Board of this Sub -Division.

-Sd/-
Sub-Divisional Officer
Balurghat Irrigation Sub-Division
Balurghat, DakshinDinajpur

(NOTICE INVITING QUOTATION NO. WBIW/SDO/BISD/NIQ-01/2018-19)

Schedule for the Work: “ Supply, installation and commissioning of 1 (one) no. branded Desktop PC, 1 (one) no. UPS (min. 800 VA), 2 (two) nos. Scanner cum Printer and 1 (one) no. Desktop Computer table for the official use of Balurghat Irrigation Sub-Division.”

Sl No.	Name of Item	Brand	Qty	Unit	Rate (Per Unit)	Total Amount (Rs)
1	Desktop PC		01	Each		
2	UPS		01	Each		
3	Scanner cum Printer		01	Each		
4	Desktop Computer table		01	Each		
			Total quoted rate in figures=			
(Total Amount in Rupees..... only)						

Note:

- I/We agree to supply the above mentioned items in accordance with technical specifications for a total quoted price of ` (in words Rupee) only including all taxes, transportation cost etc. within seven days from the issue of Supply Order.
- I/We also confirm that the normal commercial warrantee/guarantee shall be applied to all supplied items.
- I/We also agree and abide with the specifications, terms & conditions stipulated in the quotation document.

Signature of the Quotationer

Bidder's Address with contact No.:-

with official seal if any