



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
BURDWAN IRRIGATION SUB-DIVISION NO. IV
KALNA, PURBA BARDHAMAN.

Notice inviting Quotation No. 02 of B.I. Sub-Division No. IV / 2017-18.

Sealed quotation in Plain Paper from willing bonafide agencies / suppliers are hereby invited by the undersigned for the work: **“Supply of Desktop Computer, Printer and UPS for use office purpose at office of the Sub-Divisional Officer, Burdwan Irrigation Sub-Division No.IV, Kalna, Purba Bardhaman under Damodar Canal Division,”** inclusive of all individual charges, taxes etc. complete.

The quotation will be received to the office of the undersigned by 3.00 p.m. On words on **19/03/2018** and the same will be opened on the same day at 3.30 p.m. in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Working Period - 7(Seven) Days.

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2908. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verified himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

The evolution of lowest quotationer will be based on total quoted amount and no conditional quotation will be entertained.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head.

The items of work as follows:-

SL. No.	Description of Item	Qty.	Unit	Rate (Rs.)	Amount (Rs.)
1.	Supply of HP Desktop Computer:- i3 6 th GEN, 4GB RAM, 1TB HDD, DVD R/W, 20" LED, Windows 10, at Burdwan Irrigation Sub-Division No.IV, Kalna.	1	Nos.		
2.	Supply of HP laser Jet all in one Printer (Model No. M1005 MFP) at Burdwan Irrigation Sub-Division No.IV, Kalna.	1	Nos.		
3.	Supply of 600 VA UPS (Microtech) at Burdwan Irrigation Sub-Division No.IV, Kalna.	2	Nos.		

**Sub-Divisional Officer
Burdwan Irrigation Sub-Division No.IV
Kalna, Purba Bardhaman.**

Memo No. 61 (9)

Date: - 13/03/2018

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardhaman
2. Executive Engineer, Damodar Canal Division.
3. Executive Engineer, B.I. Division
4. DVC Study Cell for uploading in Departmental website.
5. District Information Officer, Purba Bardhaman.
6. Office Notice Board, B.I. Sub-Division No.IV.
7. Estimating Section of D.C. Division
8. Accounts Section of D.C. Division
9. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

**Sub-Divisional Officer
Burdwan Irrigation Sub-Division No.IV
Kalna, Purba Bardhaman.**