



**GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
OFFICE OF THE SUB - DIVISIONAL OFFICER  
BURDWAN IRRIGATION SUB - DIVISION NO - IV  
KALNA, PURBA BURDWAN.**

**NOTICE INVITING QUOTATION NO 01 OF SUB-DIVISIONAL OFFICER, BURDWAN  
IRRIGATION SUB – DIVISION NO – IV OF 2017 – 2018**

Sealed quotation in plain paper are hereby invited by the undersigned from benefited owner or from suppliers for “Supplying Commercial Ambassador Car (Non A/C ) on hire basis for the official use of Sub – Divisional Officer , Burdwan Irrigation Sub – Division No – IV for the one year.

1. The quotation will be received up to 2.00 PM on- 01/06/17 and will be opened after 2.30 PM on the same day presence of the quotationers.

2. The vehicle for which the quotation is submitted should be diesel driven Commercial Ambassador Car ( Non A/C )

3. The supplier should quote the rate per day both in figures and words excluding the cost of fuel.

4. The Executive Engineer reserves the right to cancel any or all quotations without assigning any reason . No payment of hire charge will be made for the days on which the vehicle will not be used.

5. Consumption of diesel will be calculated @ 12 KM per litter & Mobil calculated @5 liter per 2500KM as per RTA rules on the basis of prevailing market rate , which will be supplied departmentally , if not possible the fuel and mobil oil supplied by the owner / supplier and payment would be made on production of bill along with supporting voucher from the petrol pump .

6. Pay of driver , cost of repairs, maintenance , servicing and other allied expanses will have to be borne by the owner of the vehicle in all cases .

7. Vehicle must be in tip top road wormthy condition .

8. The registration number of the vehicle for which rate is quoted should be mentioned on the body of the quotation paper.

9. The owner / supplier must have his own garage and telephone which should be mentioned in the quotation paper . The vehicle should be preferable be Bharat Stage – II / III model .

10. The garage in which the vehicle will be kept should be preferable be within 5 KM from the office of the undersigned . However , maximum kilometerage that will be paid for garaging the vehicle is 2 X 2 KM for up and down only

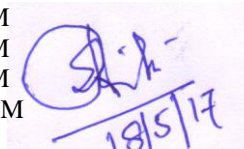
11. The owner of the vehicle have to supply 2. Nos. machine numbered log book which should be issued by the undersigned for recording journey of the days in each time .

12. In case of breakdown of the vehicle the owner / supplier is bound to place a suitable substitute vehicle so that in no case Govt . Works hampered .

13. The driver of the vehicle should be experienced & efficient person and should possess Driving License in his own name . Blue Book , Road Tax , Insurance Certificate and other documents of the vehicle are to be kept in the vehicle .

14. Any penalty may be imposed by the Police Authority for violating traffic rules or any other offence that may be committed by the driver should be borne by the owner / supplier.
15. The owner / supplier is bound to obey the instruction of the officers under which the vehicle will be placed regarding placement of the vehicle irrespective of date and hour .
16. Payment of hire charge and over time ( if found admissible ) in the following month for which the charges relate upon receipt of necessary bill from the supplier / owner .
17. The KM Meter and Fuel Meter should always be in perfect working condition .
18. The owner shall at all time indemnify the officials using the vehicle against all claims of demands and compensation in case of any accident etc. The undersigned will not bear any responsibility for an accident during the working period and payment of compensation thereof .
19. The successful quotationer will have to executed agreement in proper form which is available from the Office of the undersigned free of cost within 3 days from the date of issues of work order , failing which the order of acceptance of the quotation may be cancelled .
20. The vehicle should have to be placed immediately on receipt of the work order.
21. The owner of vehicle should produce the valid road tax taken and valid insurance coverage for vehicle at the time of submission of quotation .
22. Cost of excess fuel if any issued will be recovered from bill produced by the supplier / owner .
23. Clear 15 days notice will have to be served by the owner of the vehicle if he desires to discontinue the vehicle and to terminate the contract .
24. Acceptance of the quotation will rest with Executive Engineer , Burdwan Irrigation Division, Irrigation & Waterways Directorate where he reserve the right to accept or reject any quotation without assigning any reason thereof .
25. The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement . The quotationers whose quotation will be accepted , will have to executive formal tender in original & duplicate in WBF. No 2911/2911(i)/2911 (ii)/ 2908.
26. All other terms & conditions of standard NIT will also be applicable . Payment will be made as per availability of fund in the appropriate head .

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|---|-------------------------|
| i. Last date of application:                        | 29/05/17 upto 04:00 PM  |
| ii. Date of issue of Schedule of Quotation:         | 30/05/17 upto 04:00 PM  |
| iii. Last date of receiving of Quotation with rte : | 01/06/17 upto 02:00 PM  |
| iv. Date and time of opening of Quotation :         | 01/06/17 after 02:30 PM |



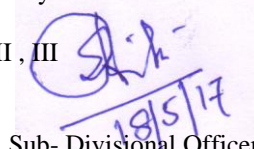
Sub- Divisional Officer  
Burdwan Irrigation Sub – Division No - IV  
Kalna , Purba Burdwan

Memo No .96(7)

Date -18/05/17

Copy forwarded for information and wide circulation to

1. The Superintending Engineer , Damodar Irrigation Circle , Irrigation & Waterways Directorate.
2. The Executive Engineer , Burdwan Irrigation Division .
- 3- 5 . The Sub – Divisonal Officer , Burdwan Irrigation Sub – Division No – I, II , III
6. The Sabhadhipati , Burdwan Zilla Parishad, Purba Burdwan .
7. Notice board.



Sub- Divisional Officer  
Burdwan Irrigation Sub – Division No - IV  
Kalna , Purba Burdwan .



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**NOTICE INVITING QUOTATION NO 01 OF SUB-DIVISIONAL OFFICER, BURDWAN  
IRRIGATION SUB – DIVISION NO – IV OF 2017 – 2018**

**Name of Work :** Supplying Commercial Ambassador Car (Non A/C ) on hire basis for the official use of Sub – Divisional Officer , Burdwan Irrigation Sub – Division No – IV for one year.

Sl. No.	Description of Item	Quantity	Unit	Rate	
				In Fig.	In Words
1.	Supplying Commercial Ambassador Car (Non A/C ) on hire basis for the official use of Sub – Divisional Officer , Burdwan Irrigation Sub – Division No – IV for one year. ( Bharat Stage – II, BS- III Purchased on or after 01.05.2005 with diesel / LPG/CNG Engine, Non – AC )	365 Days	Per Day		

**N.B. Please visit office notice board.**

**Signature of contractor .**

**Sub- Divisional Officer  
Burdwan Irrigation Sub – Division No - IV  
Kalna , Purba Burdwan**