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Government of West Bengal  
Irrigation & Waterways Department  
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Memo No. 329 (8) - IB  
IW/O/IB-MISC-14/2011(pt)

Dated, 26/12/2016

**From: Biplab Mukherjee**  
Deputy Secretary to the  
Government of West Bengal

- To:**
1. Chief Engineer (South)  
Irrigation & Waterways Directorate
  2. Chief Engineer (West)  
Irrigation & Waterways Directorate
  3. Chief Engineer (South West)  
Irrigation & Waterways Directorate  
Khusjungle, P.O Abas, District Paschim Medinipur  
Pin 721 102
  4. Director of Personnel & Ex-officio Chief Engineer  
Irrigation & Waterways Directorate
  5. Chief Engineer (North)  
Irrigation & Waterways Directorate,  
3<sup>rd</sup> floor, Netaji More Market Complex, Saraju Prasad Road  
Malda, PIN : 732 101.
  6. Chief Engineer (Design & Research)  
Irrigation & Waterways Directorate
  7. Chief Engineer (North East)  
Irrigation & Waterways Directorate  
Club Road, P.O & District Jalpaiguri  
Pin 735 101
  8. Chief Engineer, Teesta Barrage Project  
Irrigation & Waterways Directorate  
Teesta Sech Bhavan,  
2<sup>nd</sup> Mile, Sevoke Road, Siliguri, Dist : Darjeeling  
PIN: 734 001

The Central Design Office has devised a schedule of design works to facilitate speedy and time bound disposal of design proposal received from working wings, which inter alia include the target time line to be followed for different milestones starting from receiving of any such proposal to the issuance of final drawing. The undersigned is directed to enclose a copy of the said schedule for preparation overall planning of implementation of any scheme.

**Encl:** as stated

  
B. Mukherjee  
Deputy Secretary to the  
Govt. of West Bengal

o/c

Memo No. 329(8)/1(4)- IB  
IW/O/IB-MISC-14/2011(pt)

Dated, 26/12/2016

**Copy with copy of enclosure forwarded for information to the:**

1. Director, Central Design Office, I&W Dte
2. Director, Dam Safety Organisation, I&Wdte
3. S.E/I.P.C-I/I&W Dte
4. S.E/I.P.C-II/I&W Dte

Encl- as stated

  
B. Mukherjee  
Deputy Secretary to the  
Govt. of West Bengal

o/c

**TIME SCHEDULE OF DESIGN WORKS OF DIFFERENT CATEGORIES OF STRUCTURES UNDER CENTRAL DESIGN OFFICE**

(AFTER RECEIVING THE PROPOSALS WITH COMPLETE DATA AS PER REVISED GUIDELINES ISSUED BY C.D.O., I & W DIRECTORATE)

SL NO	CATEGORY OF STRUCTURE	NO OF WORKING DAYS REQUIRED FOR DIFFERENT PHASES										Total Working days required		
		Planning & Design					Drafting of Drawing, Printing etc.							
		Site visit by D.D. & A.D.	Preliminary AD. & planning by D.D.	Check & finalised design by D.D.	Structural design by A.D.	Check & finalised by D.D.	Preparation of General Drawing by Draughtsman in consultation with A.D.	Check & finalised by D.D. in consultation with the Director	Preparation of detail Drawing by Draughtsman in consultation with A.D.	Check & finalised by D.D. in consultation with the Director	Printing incl. R.T.F. Copy		Issuance of Drawing & Record in Files by the Director of Designs	
1	R.C.C. Box bridge with open foundation	7	2	1	5	1	5	1	4	1	1	1	1	29
2	R.C.C slab type bridge with shallow foundation	7	2	1	5	1	5	1	5	1	1	1	1	30
3	R.C.C Girder type bridge with shallow foundation	7	2	1	7	1	5	1	6	1	1	1	1	33
4	R.C.C Girder type bridge with deep foundation	7	2	1	7	2	7	2	7	2	2	1	1	39
5	R.C.C Box type Sluice with Gangway with shallow foundation	7	5	2	7	2	7	2	7	2	1	1	1	42
6	R.C.C Box type Sluice cum Bridge with shallow foundation	7	6	2	7	2	7	2	8	2	1	1	1	44
7	Multistoried Office Building	7	7	3	7	2	7	2	10	2	2	1	1	49
8	Cross regulator / Head regulator cum Bridge over canals / channel	7	6	3	7	2	7	2	7	2	2	1	1	45

**Notes:-**

1. Period of site visit actually requires 1 to 2 days but it is kept 7 days due to availability of the Field officers for arrangement of visit to the site.
2. Revision of drawing due to changed site condition / requirement, if any, is done frequently without any extra working days.
3. Time schedule for special nature of structure like Pump House, Anicut, Restoration of Distressed Barrages, Small & Medium Dams etc is difficult to evaluate due to various studies involved in deciding the effective measures.
4. If it is found after site visit that the data provided along with the proposal are not matching with the site condition, time schedule could not be achieved due to mismatched data.

*Partha Paul*  
Deputy Director (C&FC)

*Shardul* 06/11/2016  
Deputy Director (Hydrology)

*Dr. H. J. B*  
Deputy Director (Structure)

*Dr. H. J. B* 09.11.16  
Director of Designs

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