



*Government of West Bengal  
Irrigation & Waterways Department  
Jalasampad Bhaban, 3rd Floor, Western Block  
Bidhannagar, Salt Lake City, Kolkata 700091*

Memo No. 366 – IB

Dated, 31<sup>st</sup> August, 2018

**CORRIGENDUM**

To partial modification to this Departments Memorandum No. 39-W/2016-17 dated 10<sup>th</sup> March, 2017 communicated vide Memo No. 425-IB dated 10.03.2017, the undersigned is directed to say that the para 2 of the said order should be read as-

“Delegation of Power for accordance of technical sanction and acceptance of tenders for all major/minor /deposit works and bulk furniture procurements charged under capital works head out of State Development Schemes budget” is tabulated below” –

instead of “Delegation of power for accordance technical sanction and acceptance of tenders for all major / minor / maintenance / Deposit Works and Tools & Plants, Furniture & other items charged under Works Head under Plan & Non-Plan / Deposit Works”.

It may be mentioned that the expenses to be incurred to furnishing any new building or any existing space for use of different purpose, and if the same involves bulk of furniture, then it is wise to book the expenditure in capital head. So the expenditure should not come under the purview of Finance Department Notification No. 4411-F(Y) dated 04.06.2015, hence it is required administrative approval (DFPR) and financial sanction before making expenditure.

In terms of Finance Department, Audit Branch Memorandum No. 2705-F(Y) dated 30.03.2015 contingency component of a work estimate will consists of the following charges:

- i. Watch & ward staff
- ii. Contractual and casual staff
- iii. Survey and material testing cost
- iv. Inaugural expenses
- v. Tender advertisement cost
- vi. Works related stationery cost

- vii. Any other expenditure as may be decided by the concerned Chief Engineer as per field requirement
- viii. Any other unforeseen expenses related to the work

Total of the contingency under the sub-heads mentioned above will be limited to 3% of the BOQ.

All other contents of the order No. 39-W/2016-17 dated 10<sup>th</sup> March, 2017 communicated vide Memo No. 425-IB dated 10.03.2017 shall remain unchanged.

This order is issued with the concurrence of Finance (Audit) Department, Group-T vide their reference no. T-0454(2018-19) dated 21.08.2018.

*Sd/-*  
(A. Ghosh)  
Deputy Secretary to the  
Government of West Bengal

Memo No. 366 /1(152) – IB  
IW/O/IB-Misc-12/2007

Dated, 31<sup>st</sup> August, 2018

Copy forwarded for information to:

- 1-8. The Chief Engineer \_\_\_\_\_  
Irrigation & Waterways Directorate
- 9-40. The Superintending Engineer \_\_\_\_\_ Circle  
Irrigation & Waterways Directorate
41. The Financial Advisor  
Irrigation & Waterways Department  
& Ex-officio Joint Secretary  
Finance Department
- 42-151. The Executive Engineer \_\_\_\_\_ Division  
Irrigation & Waterways Directorate
- ✓ 152. Shri Sujay Saha  
OSD & Ex-officio Deputy Secretary-III  
Irrigation & Waterways Department

He is requested to upload this Order in the official website of this Department.

*Sd/-*  
(A. Ghosh) 31.8.2018.  
Deputy Secretary to the  
Government of West Bengal