



**Irrigation & Waterways Department  
Jalasampad Bhaban, 3rd Floor, Western Block  
Bidhannagar, Salt Lake City, Kolkata 700091**

Memo No. 53 - IB

Dated, 20<sup>th</sup> April, 2018

23

**Corrigendum Order**

In partial modification of Memo No. 45-IB dated 18<sup>th</sup> April, 2018, regarding allocation of job in the Works Branch of this Department, the undersigned is directed to amend the order as stated below, namely:-

1. The following paragraph may be added after the first paragraph of the said order, "Joint Secretary (Revenue) will henceforth deal with all the matters relating to brickfields and extraction of sand from riverbed".
2. The Annexure of the said order is to be replaced by Annexure (modified) enclosed hereto.

All other terms & conditions of the said order remain unaltered, the Corrigendum Order is issued with the approval of the Additional Chief Secretary.

Encl: Annexure (Modified) (5 sheets)

*Sd/-*  
**(A. Ghosh)**  
Deputy Secretary to the  
Government of West Bengal

Memo No. 53 /1(15)-IB  
IW/O/IB-Misc-06/2018-19

Dated, 20<sup>th</sup> April, 2018

Copy with copy of annexure forwarded for information to:-

1. P.S to Hon'ble Minister-in-Charge  
Irrigation & Waterways Department
2. P.A to Additional Chief Secretary  
Irrigation & Waterways Department

3. P.A to Secretary  
Irrigation & Waterways Department
4. Financial Adviser  
Irrigation & Waterways Department  
& Ex-officio Joint Secretary  
Finance Department
- 5-13. Chief Engineer.....  
Irrigation & Waterways Directorate
14. Joint Secretary (Establishment)  
Irrigation & Waterways Department
15. Joint Secretary (Revenue)  
Irrigation & Waterways Department

Encl: As stated

*Sd/-*  
(A. Ghosh)  
Deputy Secretary to the  
Government of West Bengal

Memo No. 53 /1(10)-IB

Dated, 20<sup>th</sup> April, 2018  
23

Copy with copy of annexure forwarded for information and necessary action to:-

1. Shri D. SenGupta  
Joint Secretary (Works)  
Irrigation & Waterways Department
2. Shri Manash Chakraborty  
Joint Secretary (Technical)  
Irrigation & Waterways Department
- ✓ 3. Shri B. Mukhopadhyay  
Deputy Secretary-I (Works)  
Irrigation & Waterways Department

He is requested to upload the Corrigendum Order with Annexure in the Departmental website.

4. Shri A. Ghosh  
Deputy Secretary-II (Works)  
Irrigation & Waterways Department
5. Shri S. Saha  
OSD & Ex-officio Deputy Secretary-III (Works)  
Irrigation & Waterways Department

6. Shri B. Chattopadhyay  
OSD & Ex-officio Deputy Secretary-IV (Works)  
Irrigation & Waterways Department
7. Shri K. Saha  
Assistant Secretary-II (Works)  
Irrigation & Waterways Department
8. Shri R.S Ray  
Assistant Secretary-III (Works)  
Irrigation & Waterways Department
9. Shri B.K Das  
Assistant Secretary-IV (Works)  
Irrigation & Waterways Department
10. Shri S. DasGupta  
Revenue Officer (Head Quarter)  
Irrigation & Waterways Department

Encl: As stated

  
(P. K Bhowmik)  
Registrar

Irrigation & Waterways Department

(Enclosure to I&amp;WD No. 53-IB dated 20/23.04.2018)

**Annexure (Modified)****Allocation of job to the technical officers in the I&WD Secretariat****1. At Joint Secretary Level**

<b>Joint Secretary (Works) (D. SenGupta)</b>	<b>Joint Secretary (Technical) (Manas Chakraborty)</b>
<ul style="list-style-type: none"> <li>• All inter-departmental correspondence at State level and also with GoI Departments/ Authorities, DVC including preparation of draft letters for HCM/HMIC/ ACS/Secretary</li> <li>• Issues related to FBP, Ganga Barrage, TBP &amp; Interlinking</li> <li>• WBMIFMP</li> <li>• Infrastructure Gap Funding (including PUP areas)</li> <li>• Co-ordination with CWC, DVC, IMD &amp; GoI during flood season and dealing with other issues related to DVC</li> <li>• Tenders and Contract, Revision of Rules</li> <li>• Reports in connection with review meetings of HCM</li> <li>• Preparation of Standards and Manuals</li> <li>• Ganga Sagar Mela &amp; related dredging work</li> <li>• New Initiatives &amp; Policy Matters</li> <li>• National Green Tribunal cases</li> </ul>	<ul style="list-style-type: none"> <li>• Entire Budget management. Administrative Approval, Fund release &amp; submission of UCs to GoI, under all Administrative Expenditure and State Development Schemes, Central Sector Schemes, SDRF &amp; Deposit Work</li> <li>• All issues related to e-Governance (other than e-office) including on-line Plan Fund Monitoring System</li> <li>• Administrative Calendar</li> <li>• National Hydrology Project matters</li> <li>• Technical Examination Team (TET) matters</li> <li>• Matters on Safety Audit of structures</li> <li>• Issues related to RRI, Quality Control Laboratories and other matters pertaining to Design, Planning &amp; Investigation</li> <li>• Assembly &amp; Parliament matters including VIP References</li> <li>• Materials for Governor's Speech &amp; HMIC and HFM's Speech.</li> <li>• Audit including Performance Audit by C&amp;AG and C&amp;AG Paras</li> <li>• Economic Review Reports</li> <li>• Annual Administrative Reports</li> <li>• Land related matters</li> <li>• All permissions &amp; NoC</li> <li>• Review Meeting of HMIC/ACS/Secretary &amp; dealing with policy decisions taken in such meetings</li> <li>• Annual meeting for allocation of Rabi / Boro irrigation</li> <li>• Nodal Officer in web portal "Eghey-Bangla"</li> <li>• Higher Scale &amp; CAS of Engineer officers from JE to CE</li> <li>• HRMS</li> </ul>





(Enclosure to I&amp;WD No. 53-IB dated 20/23.04.2018)


**Allocation of job to the technical officers in the I&WD Secretariat****2. At the Deputy Secretary Level**

Sl. No.	Name & Designation of Deputy Secretary	Proposed assignment	Reporting officers in regard to the assignment
2.	Shri Amitava Ghosh, Deputy Secretary (Works)-II	<ul style="list-style-type: none"> <li>• Engagement of consultants for various purposes, in relation to works dealt by him</li> <li>• Automation projects in Teesta Barrage Mahananda Barrage, Massanjore Dam, Kangsabati Dam and DVC Canal system considered in WBMIFMP</li> <li>• Tenders &amp; Contracts rules, permission for acceptance and preparation of bid packages for works in WBMIFMP, including Administrative Approval of these projects</li> <li>• Standards &amp; Manual Revision</li> <li>• Replies to public petitions.</li> <li>• Organising Bidders' Conferences</li> </ul>	<p>JS (Works)</p> <p>JS (Works)</p> <p>JS (Works)</p> <p>JS (Works)</p> <p>JS (Tech)</p> <p>JS (Tech)</p>
3.	Shri Sujay Saha, OSD & Ex-officio Deputy Secretary-III	<ul style="list-style-type: none"> <li>• All NoCs &amp; Permission other than land matters or hydro-meteorological datas <ul style="list-style-type: none"> <li>➤ Permission/NoC for drawal of surface water, disposal of waste water, construction of bridges and beautification of canal banks by private entities and NoC for drawal of surface water by other State/Central Government Departments</li> <li>➤ Technical Examination of Capital account schemes</li> <li>➤ HRMS, Higher Scale &amp; CAS to Engineer officers from JE upto CE levels</li> </ul> </li> <li>• WBMIFMP related works</li> <li>• Coordinating with CWC, DVC, IMD &amp; GoJ during flood season and other issues related to DVC (including Balpahari Dam)</li> <li>• National Green Tribunal matters</li> <li>• Allocation of salaries &amp; non-related items including hired vehicles out of budget provision</li> <li>• Ganga Sagar Mela &amp; related dredging works</li> <li>• Flood Preparedness and Co-ordination during flood period</li> </ul>	<p>JS (Tech)</p> <p>JS (Tech)</p> <p>JS (Tech)</p> <p>JS (Tech)</p> <p>JS (Works)</p> <p>JS (Works)</p> <p>JS (Works)</p> <p>JS (Tech)</p> <p>JS (Works)</p> <p>JS (Works)</p>

(Enclosure to I&amp;WD No. 53-IB dated 20/23.04.2018)

**Allocation of job to the technical officers in the I&WD Secretariat****2. At Deputy Secretary Level**

Sl. No.	Name & Designation of Deputy Secretary	Proposed assignment	Reporting officers in regard to the assignment
4.	Shri Bivabasu Chattopadhyay, OSD & Ex-officio Deputy Secretary-IV	<ul style="list-style-type: none"> <li>• Budget Management, fund release, UC etc. for all schemes other than the following two items: <ul style="list-style-type: none"> <li>➤ Salary &amp; Non-Salary item releases out of budget</li> <li>➤ Ganga Sagar Mela &amp; related dredging works</li> </ul> </li> <li>• Pre-Voting Budget Scrutiny Preparation</li> <li>• Budget Preparation, Fund Release, BE &amp; RE Monitoring/Net Grant</li> <li>• Reconciliation of accounts with AGWB</li> <li>• Reports in connection with review meeting of HCM</li> <li>• SDRF</li> <li>• Maintenance and updation of database for reporting to HCM</li> <li>• Other budget related matters</li> </ul>	<p>JS (Tech)</p> <p>JS (Tech)</p> <p>JS (Tech)</p> <p>JS (Tech)</p> <p>JS (Works)</p> <p>JS (Tech)</p> <p>JS (Works)</p> <p>JS (Tech)</p>

  
 23.4.2018

(A. Ghosh)  
 Deputy Secretary to the  
 Government of West Bengal