



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 1st Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700 091

No. 134

Dated: 9th December, 2016

NOTIFICATION

Whereas, Commerce & Industries Department, Government of West Bengal, has created an internet based Online Single Window Clearing System (OSWiCS) in the existing State Service Delivery Gateway Portal for ensuring convenience of the entrepreneurs in obtaining various statutory clearances from Government authorities for setting up of new or for expansion of existing, manufacturing industrial units in the state, by large scale investments.

And whereas, intending entrepreneurs may, electronically (a) submit application and prescribed documents, (b) monitor status of disposal thereof and (c) obtain clearance in format, as has been prescribed in the relevant Act or Rules or notifications, from the respective authorities for various clearances including that for drawal of surface water, by accessing the web portal, (<https://eservices.wb.gov.in>)

And whereas, Irrigation & Waterways Department is mainly responsible for granting **allocation of raw surface water** from various rivers, canals, reservoirs, barrage ponds and similar water bodies belonging to the State.

Accordingly, the Governor is pleased to specify the procedures to be adopted for online clearances for drawal of surface water to the industries, by the Irrigation & Waterways Department through OSWiCS. The applicants in this OSWiCS, on access, would be able to access a link in this OSWiCS, where under they would be required to e-file a **Online Single Window Clearance System Application form for surface water allocation (OSWiCS-SWA)**, (<https://eservices.wb.gov.in>) containing scope for submitting information & attaching documents required by this Department for accordance of surface water allocation. Sample documents in this regard can be seen / downloaded from the official website of the Irrigation & Waterways Department www.wbiwd.gov.in

The State Level Nodal officers (SLNOs) of the Irrigation & Waterways Department stationed at the Head Quarters at Jalasampad Bhavan, Bidhannagar have been provided access to the OSWiCS-SWA through defined user id and password. They would be able to download the relevant portions of the submitted applications from OSWiCS-SWA along with the scanned copies of the documents. The check list for primary scrutiny of the applications submitted by investors for allocation of surface water is appended at **Annexure-I**.

'General guiding principles' for granting of allocation/permission for drawal of water to the applicants for Industries is appended as **Annexure-II**.

OSWiCS-SWA application Format for surface water allocation that has been made available in the web portal (<https://eservices.wb.gov.in>) is appended at **Annexure-III**.

Water rates/Tariff to be levied by the Irrigation & Waterways Department for allocation of raw surface water is appended at **Annexure-IV**. The rates are provisional, subject to approval of the State Government.

Disposal of the applications may be done in the manner thereafter as mentioned in the Standard Operating Procedure (SOP) detailed at **Annexure-V**.

SLNOs would be monitoring disposal of those applications and uploading of status and also co-ordinate with Irrigation & Waterways Department and the Task Force headed by the Director of Industries.

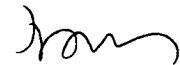
The contact details of two State Level Nodal Officers (SLNOs) of Irrigation & Waterways Department stationed at Salt Lake, Jalasampad Bhavan, are:

1. Superintending Engineer & PA to Chief Engineer (South)
Irrigation & Waterways Directorate, 1st floor, Jalasampad Bhavan,
Salt lake, Kolkata- 91
Present Incumbent: Sri Arup Kumar Basu
Mobile No. 09432352240
Office Phone No. 033-23215749
E-mail: sepa-south@wbiwd.gov.in
2. Executive Engineer, DVC Study Cell
Irrigation & Waterways Directorate, 7th floor, Jalasampad Bhavan,
Salt lake, Kolkata- 91
Present incumbent: Shri R.K Sharma
Mobile No. 94331 41749
Office Phone No. 033-23376816
E-mail ID: no-egov@wbiwd.gov.in

The SLNOs would be responsible for maintaining regular liaison with concerned field level Superintending Engineers, Director of Industries, attending Task Force meetings, delivering regular briefings to the Secretariat office, monitoring of e-filing of applications, downloading and disposal, updating status of cumulative water allocated and uploading scanned (pdf) copy of the permission/NoC issued by the Department in the OSWiCS portal. Moreover the under mentioned nodal officer of this department has been delegated with the power of accordance of approval for drawal of surface water on behalf of this department if the prescribed time line as per SOP at Annexure-V is not adhered to in the routine process.

1. The Joint Secretary (Works),
Irrigation & Waterways Department,
3rd floor, Jalasampad Bhavan,
Salt Lake, Kolkata-700091
Present incumbent – Sri D. Sengupta
Phone(Office)-0333 2321 2706, Fax-033 2321 2260,
Mobile: 09433216743
E-mail ID: jsworkswbiwd@gmail.com .

This Notification is being issue in supersession of earlier Notification no-61 dated 29.09.2015.

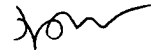


(Naveen Prakash)
Principal Secretary

Copy forwarded for information to:

1. P.S to Hon'ble Minister-in-Charge, Commerce & Industries Department, Shilpa Sadan, 4, Camac Street, Kolkata - 700 016
2. P.S to Hon'ble Minister-in-Charge, Irrigation & Waterways Department 1st floor, Jalasampad Bhavan, Salt Lake, Kolkata- 700091
3. The Joint Secretary (Works), Irrigation & Waterways Department, 3rd floor, Jalasampad Bhavan, Salt Lake, Kolkata-700091. Phone-0333 2321 2706, Fax-033 2321 2260, email: jsworkswbiwd@gmail.com .

Encl: **Annexure I to V**



(Naveen Prakash)
Principal Secretary

Copy forwarded for kind information to:

1. Chief Secretary, West Bengal
'NABANNA'
325, Sarat Chatterjee Road
Howrah 711 102
2. Principal Secretary
Commerce & Industries Department
4, Abanindranath Tagore Sarani (Camac Street)
Kolkata 700 016
3. Principal Secretary
Micro, Small & Medium Enterprises & Textiles Department
Hemanta Bhavan, 12, B.B.D Bag, Kolkata- 700 001
4. The Secretary
Water Resources Investigation & Development Department
Khadya Bhavan 11A Mirza Ghalib Street 5th Block- A, Kolkata-700087,
Email: secy.wridd-wb@nic.in.
5. Director of Industries, West Bengal
& Head of Task Force Government of West Bengal
'SHILPA SADAN', "Pratiti"
4, Abanindranath Tagore Sarani (Camac Street)
Kolkata 700 016, Email ID – di_wb@hotmail.com
6. Managing Director,
West Bengal Industrial Development Corporation Limited, "Pratiti",
23, Abanindranath Tagore Sarani (Camac Street),
Kolkata – 700017, Ph : 033 22553700, 033 22553705, Fax : 033 22553737
Email ID: wbidc@wbidc.com

With request to upload this notification along with the annexures at the web link – [Encl: **Annexure I to V**](http://www.wbidc.com/single>window.</p></div><div data-bbox=)



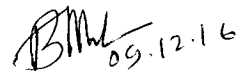
(Naveen Prakash)
Principal Secretary

Copy forwarded for information and necessary action to:

1. Chief Engineer (South)
Irrigation & Waterways Directorate 1st floor, Jalsampad Bhavan, Salt lake, Kolkata- 91
2. Chief Engineer (West)
Irrigation & Waterways Directorate
3. Chief Engineer (South West)
Irrigation & Waterways Directorate
Khusjungle, P.O Abas, District Paschim Medinipur
Pin 721 102
4. Chief Engineer (North)
Irrigation & Waterways Directorate,
3rd floor, Netaji More Market Complex, Saraju Prasad Road
Malda, PIN : 732 101.
5. Chief Engineer (Design & Research)
Irrigation & Waterways Directorate, 1st floor, Jalsampad Bhavan, Salt Lake, Kolkata- 91
6. Chief Engineer (North East)
Irrigation & Waterways Directorate
Club Road, P.O & District Jalpaiguri, Pin 735 101
7. Chief Engineer, Teesta Barrage Project
Irrigation & Waterways Directorate
Teesta Sech Bhavan,
2nd Mile, Sevoke Road, Siliguri, Dist: Darjeeling
PIN: 734 001
8. Superintending Engineer & PA to Chief Engineer (South) & SLNO
Irrigation & Waterways Directorate, 1st floor, Jalsampad Bhavan, Salt Lake, Kolkata- 91
9. Executive Engineer, DVC Study Cell & SLNO
Irrigation & Waterways Directorate, 7th floor, Jalsampad Bhavan, Salt Lake, Kolkata- 91

With request to upload this notification in the departmental web portal in lieu of notification – 61 dated 29.09.2015. A scroll message may be displayed for the next 3 months in the Home Page of departmental web portal stating the issuance of this notification.

Encl: **Annexure I to V**



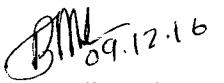
(B. Mukhopadhyay)
Deputy Secretary to the
Government of West Bengal

Annexure-I

(Enclosure to I&WD Notification No. - 134, dated 09.12.2016)

**CHECK LIST FOR PROCESSING OF THE APPLICATIONS
SUBMITTED BY THE INVESTORS FOR INDUSTRIAL
ALLOCATION OF SURFACE WATER**

1. No Objection Certificate (NOC) from Kolkata Port Trust (KoPT) in case of supply of water from Bhagirathi-Hooghly River System (Down stream of Farakka Barrage to Sagar).
2. Preliminary Assessment of availability of surface water.
3. Detail plan for alternative storage in case of non-perennial source of drawal of water
4. General arrangement drawing (GAD) of intake structure at drawal point (if planned any).
5. Detail of further expansion plan requiring additional water allocation, if any.
6. In case of deficit of surface water and when the deficit is proposed to be met from ground water resources, permission for the same along with the surface water allocation has to be issued by Water Resoueces Investigation & Development Department. However in that case issue of surface water allocation will be processed by this department and the recommendation will be conveyed by the SLNO to Water Resource Investigation & Development Department online.
7. Submission of filled up on-line application form with all/mandatory attached documents by the applicant.


(B. Mukhopadhyay)
Deputy Secretary
Irrigation & Waterways Department
Govt. of West Bengal

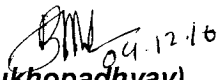
Annexure-II

(Enclosure to I&WD Notification No.134 dated 09.12.2016)

Guiding principles in the Irrigation & Waterways Department, Government of West Bengal for granting of NoC / permission to the Industries for drawal of raw surface water for industrial use

1. Applicants need to apply in OSWiCS (eservices.wb.gov.in) only for allocation of raw surface water by Irrigation & Waterways Department.
2. Damodar Valley Reservoir Regulation Committee (DVRRC) is the designated authority of Govt to allocate water from River Damodar & its tributaries within the State of West Bengal on the upstream of Durgapur Barrage (having latitude 23°28'37" E and longitude 87°18'14"E) or river Damodar in Block Faridpur-Durgapur, District- Burdwan. Duly filled up Application in the format prescribed by DVRRC has to be submitted directly to Member Secretary, DVRRC having address at P.O. – Maithon Dam, Dist : Dhanbad, Jharkhand, PIN : 828207 Ph No. (06540)274263 email ID : sehomaithon-cwc@nic.in. These applications would be processed by DVRRC and need not be submitted in OSWiCS for approval of this department.
3. NoC of Kolkata Port Trust (KoPT) is mandatory for drawal of raw water from Bhagirathi-Hooghly river system which is required to be uploaded on-line during application for permission. Such application is to be addressed to the Secretary, KOPT, having address at 15, Strand Road, Kolkata-700001, Ph No. – (033) 2230-6349, Email ID : secy@kopt.in
4. All cases of permission relating to drawal of ground (sub-surface) water are to be processed through District Level Authority / Corporation Level Authority / State Level Authority of SWID/WRI&DD as per provisions in the prevailing Act.
5. For perennial rivers/channels and those in tidal zones, drawal of water throughout the year may be permitted subject to technical evaluation and policy of prioritization of the State.
6. Drawal of surface water for all other cases may generally be permitted during monsoon months and additional one/two months thereafter, depending on case specific need and availability, subject to technical evaluation and policy of prioritization of the State.
7. Applicants intending to draw water from non perennial sources in such cases (stated in Sl. 6 above) are advised to make any one/two of the following arrangement(s) :
 - a) To recycle the water after treatment
 - b) To create storage for non monsoon months within its own premises
 - c) To formulate alternative scheme of rainwater harvesting.
8. Applicants making arrangements as stated under Sl. 7 above would get priority during allocation of water.

9. In case above stated arrangements do not suffice the requirement of drawal or are difficult for implementation, conjunctive use i.e. utilisation of surface water during monsoon month and sub surface water in the period of need may be considered. In all such cases, Irrigation & Waterways Department on receipt of applications, would scrutinise those and workout month wise availability of surface water. Applications alongwith the findings of the Irrigation & Waterways Department would then be forwarded to the Water Resources Investigation & Development Department to take a decision on according permission and allocation of the required quantity of subsurface water, as per standard operating procedure of that department. The total procedure is to be carried out online through <https://eservices.wb.gov.in>.
10. Therefore, while permitting all cases involving drawal of only surface water, allocation of the quantum would be accorded by the Irrigation & Waterways Department after scrutiny of various technical aspects. Permission for conjunctive uses would be accorded by the Water Resources Investigation & Development Department on the basis of inputs of the Irrigation & Waterways Department, as well as further information are to be provided by the applicants to Water Resources Investigation & Development Department on demand of that Department.
11. A "Memorandum of Understanding" (MOU) regarding recording of quantum of water / payment of tariff and water rates, use of premises of the State etc. is to be executed online by the concerned applicant with Irrigation & Waterways Department within 2(two) months from receipt of water allocation permission/NoC and payment of tariff through GRIPS, failing which such permission/NoC would stand automatically cancelled. For cases involving conjunctive use, no MoU needs to be executed with the Irrigation & Waterways Department.
12. Payments of tariff at rates prescribed at Annexure-IV, are applicable for cases involving only drawal of surface water. For cases involving drawal of both surface and subsurface/ground water, tariff for allocated surface order, fixed by the Irrigation & Waterways Department will be added to the rates prescribed by the Water Resources Investigation & Development Department for subsurface water to arrive at the total tariff to be paid by the industry. The total amount, so evaluated is to be deposited by the industry at the respective heads of account of WRI&DD on obtaining in principal clearance from that department.
13. Actual water utilization by applicants would be reviewed in the Irrigation & Waterways Department every five years in order to reassess distribution and for making fresh allocations, if required.


(B. Mukhopadhyay)
Deputy Secretary
Irrigation & Waterways Department
Govt. of West Bengal

Annexure-III

(Enclosure to I&WD Notification No. - 134, dated 09.12.2016)

**ONLINE SINGLE WINDOW CLEARANCE SYSTEM APPLICATION
FORM FOR SURFACE WATER ALLOCATION TO INDUSTRIES BY
IRRIGATION & WATERWAYS DEPARTMENT
(Available in the online Single Window Clearance System)
[OSWICS]**

Enterprise Registration Number

Details of Source of Water

1. Name of the Organisation Seeking permission for drawal of water
With Registered office address and contacts & e-mail address

2. Location of the proposed manufacturing unit along with name of District, Block, Police Station
[drawing showing the unit on a Mouza Map/location Index Map with latitude and longitude to be uploaded in the upload documents section]

3. Gross quantum of Water required in MGD/MLD/KLD

4. If the requirement is for the present, then what is the future requirement considering further expansion in MGD/MLD/KLD and expected time of such requirement?*

Source of water

6. Please select from the follows

River
Dam
Barrage pond
Canal

5. Whether source of water has been indentified?

Yes No

7. Proposed intake location for drawal from source with name of location, Block, Police Station, District along with name of River/Dam Reservoir/Barrage pond/Canal

[Drawing showing the same on a Mouza Map/Index Map with latitude and longitude to be uploaded in the upload documents section]

8. Whether the proposed unit envisages 'zero discharge', i.e. recycling of the water?

Yes No

9. Whether there is provision of storage of water for rain water harvesting or temporary storage from various sources within the premises of the Unit?

Yes No

10. If yes, mention the storage in Million Gallon/ Million Litre

11. Whether separate application for drawal of sub-surface water has been made to the District Level Authority / State Level Authority of WRI&DD?

Yes No

12. If Yes then what is the present status of such application

Cleared Rejected Under Process

13. Whether mandatory NoC from KoPT has been taken in case of Bhagirathi-Hooghly River System?

Yes No

14. If yes, submit the document in the document upload section

15. Final requirement of water proposed to be drawn in MGD/MLD and period of such drawal in a calendar year

16. Whether general arrangement drawing for intake structure for drawing surface water from the river is done or not?

Yes No

17. If yes, upload the same in document upload section

Documents to Upload during application

Please read the following information carefully:

- 1) Filled up application form
- 2) Clearance of KOPT in any (scanned copy)
- 3) A digitised index map showing the location of the proposed industrial set up and its intake arrangement on river alignment, mentioning the names of mouza, block, police station, district and the name of the river
- 4) Please Upload JPEG files only

Note: Availability of surface water with 90% dependable discharge will be examined in the Irrigation & Waterways Department both in the field as well as from technical records and also policy of priority of the State Government and final clearance to be accorded for such drawal on payment of tariff and also vetting of intake arrangements by Irrigation & Waterways Directorate.

***Name of the
Authorised Signatory***

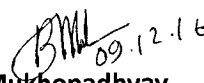
Annexure-IV

(Enclosure to I&WD Notification No.134 dated 09.12.2016)

**(Draft) Water Rates for allocation of raw surface water in the
State of West Bengal finalized in the Irrigation
& Waterways Department, Government of
West Bengal for industrial use**

#	Surface water source within State boundaries	Water Rate for industrial purpose	Remarks
1.	Tidal zone of rivers / channels	Rs. 0.50 per kL	Water rates for drawal of surface water for industrial use to be imposed subject to acceptance of online application in the Irrigation & Waterways Department and issuance of consent / NoC letter by the Irrigation & Waterways Department on a case to case basis.
2.	Perennial rivers / channels in non tidal zone	Rs.2.00 per kL	
3.	Non-perennial rivers / channels in non tidal zone	Rs. 3.50 per kL up to 10 MGD	
		Rs. 4.50 per kL beyond 10 MGD	
4.	Dams / Barrage ponds and irrigation canals under the control of Irrigation & Waterways Department, Government of West Bengal	Rs. 5.00 per kL up to 10 MGD	
		Rs. 5.50 per kL beyond 10 MGD	

Note: Rates are subject to revision by the competent authority in the State Government.


B. Mukhopadhyay
Deputy Secretary to the
Irrigation & Waterways Department
Govt. of West Bengal

Annexure-V

(Enclosure to I&WD Notification No. - 134 dated 09.12.2016)

Standard Operating Procedure (SoP) in Single Window Clearing System
For permission of Water Allocation in the
Irrigation & Waterways Department

The following are the stepwise details to be implemented in the Irrigation & Waterways Department for making water allocation for industrial use.

1. Submission of application on-line by the applicants along with necessary documents at the weblink of www.wbidc.com / single window (eservices.wb.gov.in). The SLNOs of Irrigation & Waterways Department will receive an automatic message at his mobile number and email address once an application is received at the web link of OSWiCS.
If the on-line application and the documents are not found to be in order by the SLNOs then the applicant would be informed through email within 2 working day requesting re-submission, else, if the application is prima-facie found to be in order then the following procedure would be undertaken:
2. Downloading of the application & documents by the SLNOs and sending it within 2 (two) working days through mail/push mail to the concerned Superintending Engineer for water balance report and offering their technical views on water allocation according to the demand raised by the applicant and the projected demand, if any.
3. Report to be submitted to the SLNOs by concerned Superintending Engineer, within 20 (twenty) working days, through email.
4. SLNOs will send all the reports through email within 4 (four) working days to the Chief Engineer (Design & Research) for his concurrence and recommendation.
5. Chief Engineer (Design & Research) will submit the report through email within next 4 (four) working days with his recommendation to the Principal Secretary, Irrigation & Waterways Department.
6. In principal Permission for drawal of surface water and its allocation will be conveyed to the SLNO by the Irrigation & Waterways Department within next 6 (six) working days, which will be uploaded by SLNO at eservices.wb.gov.in.
7. However, in case of conjunctive use, involving drawal of both surface and subsurface water from river through a single drawal arrangement, likely monthwise availability of surface water assessed by the concerned Superintending Engineer of Irrigation & Waterways Department would be posted in OSWiCS for onward processing by Water Resources Investigation & Development Department and for according final permission and deciding on the required quantum of allocation by that Department on case to case basis, in accordance with their standard operating procedure.

8. While uploading the in-principal permission of the Irrigation & Waterways Department, the SLNO will also upload a digitised version of MoU to be executed between the concerned Superintending Engineer and the applicant in OSWiCS.
9. On receipt of in principal permission for drawal of surface water and its allocation, Memorandum of Understanding (MoU) would have to be executed within 2 months from the date of uploading of in principal permission with the concerned Superintending Engineer/ Engineer of the Irrigation & Waterways Directorate as would be notified in the letter of permission, upon payment of tariff prescribed at Annexure- IV. The tariff is to be paid by the allottee online in the GRIPS(Government Receipt Portal System) available in the website of State Finance Department (www.wbfin.gov.in), at the head of account 0701-04-101-003-27. However, no MoU needs to be executed in case of drawal involving conjunctive use, where Water Resources Investigation & Development Department would be the ultimate authority to accord permission. Rates prescribed by that Department for the quantum of subsurface water to be drawn, shall be applicable for ground water allocation which will be added to the tariff finalised by Irrigation & Waterways Department for surface water allocation to arrive at final value of water tariff to be paid by the allottee through GRIPS at the head of account of Water Resources Investigation & Development Department. In the case of conjunctive use MoU has to be signed with Water Resources Investigation & Development Department .
10. SLNOs of Irrigation & Waterways Department would keep records of water allocated and actually utilised and intimate the Irrigation & Waterways Department from time to time.


(B. Mukhopadhyay)
Deputy Secretary to the
Government of West Bengal