



Government of West Bengal
Office of the Chief Engineers,
Irrigation & Waterways Directorate,
Jalasampad Bhawan (4th Floor), Bidhannagar, Kolkata - 700 091.

Memo No. 3174-CIE/2M-142/2016

Dated: 21/12/16

To,
The Director,
River Research Institute, West Bengal,
Irrigation & Waterways Directorate,
Haringhata Central Laboratory,
P.O.- Haringhata, Nadia - 741 216.

Sub : Reimbursement of 3 (three) nos. of medical bill in respect of Shri Asit Singha Roy, River Research institute (R.R.I.), West Bengal, I & W. Directorate, for OPD treatment (relating to Heart Diseases) of his wife (beneficiary), Smt. Pratima Singha Roy, under W.B.H.S., 2008.

Ref : His memo. no. 18-79/2010/905 dated 10.11.2016.

With reference to above, he is being informed that the following anomalies have been found in the above mentioned medical bills :-

- 1) In the relevant forms, i.e., FORM C, FORM "D₁" and FORM E of W.B.H.S., 2008, the periods of OPD treatment have not been mentioned properly by the claimant and require to be corrected as follows :

Sl. No.	Claimed Amount of the Bill (Rs.)	Period of OPD treatment as mentioned by the Claimant in the Forms.			Period should be corrected in each case, as
		C	"D ₁ "	E	
1.	5,419/-	25.02.2016	25.02.2016	25.02.2016 to 09.04.2016	25.02.2016 to 29.03.2016
2.	5,336/-	04.11.2016 to 17.02.2016	04.01.2016	04.01.2016 to 17.02.2016	04.01.2016 to 09.02.2016
3.	6,636/-	Nothing mentioned	21.11.2015	21.11.2015 to 04.01.2016	21.11.2015 to 18.12.2015

As such the aforesaid bills along with all the supporting documents / vouchers are returned herewith for his disposal with the request to set right the anomalies as stated hereinabove and resubmit the bills to this office for taking further action at this end.

- 2) It is observed that those bills have been forwarded to this office at belated dates, after lapse of a period varying from 5 (five) to 10 (ten) months, approximately, from the date of submission by the claimant, as appended below :

Sl. No.	Claimed Amount of the Bill (Rs.)	Date of Submission by the Claimant	Date on which forwarded to this Office
1.	5,419/-	23.05.2016	26.10.2016
2.	5,336/-	March, 2016	10.11.2016
3.	6,636/-	22.01.2016	10.11.2016

Such delay in forwarding the bills, should be clarified.

In this context, he is further requested to ensure exercising necessary checking of such bills at his office prior to forwarding the same to the Office of the undersigned, henceforth. Also, while forwarding the bills to this office, the following particulars should be furnished distinctly and positively :

- 1) The Chargeable Head of Account in respect of the bills.
- 2) The designation of the Drawing & Disbursing Officer (D.D.O.).
- 3) The name of the concerned Treasury / Pay & Accounts Office where the bills are to be submitted.

This is for his information and necessary action.

Encl : As stated.

(R. K. SAMI)

Director of Personnel & Ex-Officio Chief Engineer
Irrigation & Waterways Directorate

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