

Office of the Chief Engineer (South), Chief Engineer
(Design & Research) and Director of Personnel & Ex-
Officio Chief Engineer, Irrigation & Waterways
Directorate, Government of West Bengal,
Jalasampad Bhawan (4th Floor), Bidhannagar,
Kolkata - 700 091.
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মুখ্য বাস্তুকারের করণ (দক্ষিণ), মুখ্য বাস্তুকার (নকশা ও
গবেষণা) এবং কর্মচারীবৃন্দের অধিকর্তা ও পদাধিকার
বলে মুখ্যবাস্তুকার, সেচ ও জলপথ অধিকার,
পশ্চিমবঙ্গ সরকার, জলসম্পদ ভবন (পঞ্চম তল),
বিধাননগর,
কলকাতা - ৭০০ ০৯১।
ফোন নং : (০৩৩) ২৩২১-৫৭৫০
(০৩৩) ২৩৩৭-৮৪৭৭
ফ্যাক্স নং : (০৩৩) ২৩২১ ৫৭৫০
ইমেইল : directorofpersonnel@ymail.com

Memo. No. 2525(32)-CIE/7P-06/17

Date :

09 MAR 2018

To
The Superintending Engineer/Director,

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The Executive Engineer,

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**Sub: Submission of Annual Performance Report and report regarding
submission of Assets statement.**

Ref: This office Memo. No. 5595(40)-CIE/7P-06/2017 dated 16.10.2017.

In continuation and partial modification of this office Memo. under reference, he is hereby requested to submit the Annual Performance Reports of Draughtsman Grade-I under his control (as per enclosed list) for the year 2016-2017 along with the report of submission of up to date Assets Statement within 15 (fifteen) days from the date of issue of this letter.

In case of retired employees, the report of submission of Assets Statement in respect of the years on which they retired from service on superannuation should be furnished.

This should be treated as extremely urgent.

Enclo : As stated.

Director of Personnel & Ex-Officio Chief Engineer
Irrigation and Waterways Directorate
Government of West Bengal

5.3.18

3/03/2018

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