GOVERNMENT OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF THE METROPOLITAN ELECTRICAL DIVISION
JALASAMPAD BHAWAN (4th FLOOR)
BIDHANNAGAR, KOLKATA – 91.

NOTICE INVITING TENDER
N.I.T. NO. MED/21 OF 2015-2016

1.0 Sealed Tender(s) are invited by the Executive Engineer, Metropolitan Electrical Division, I & W Directorate in W.B.F no 2911(ii)/2008 from bonafied, resourceful and experienced Mechanical and Electrical contractors/ dealer/ manufacturer/Supplier having experience for executing the similar nature of works.

Name of Work

GR SL NO 1: “Supply & Engagement of Security Personnel for Round the clock for guarding of pump house and Government materials within pump house and pump house campus of Monikhali Pumping Station in PS Rabindranagar, Dist-South 24 PGS during the year 2015-2016.(w.e.f 01.01.2016 to 30.06.2016)”

GR SL NO 2: “Engagement of Security Personnel for guarding of Govt. installation within pump house and pump house campus at the Bangaon pumping station(Sluice No-3) during the year 2015-2016.(w.e.f 01.01.2016 to 30.09.2016)”

GR SL NO 3: “Engagement of Security Personnel for guarding of Govt. installation within pump house and pump house campus at the Bangaon pumping station(Sluice No-4) during the year 2015-2016.(w.e.f 01.01.2016 to 30.09.2016)”

GR SL NO 4: “Engagement of Security Personnel for guarding of Govt. installation within pump house and pump house campus at the Bangaon pumping station(Sluice No-2) during the year 2015-2016.(w.e.f 01.01.2016 to 30.09.2016)”

GR SL NO 5: “Running/Routine Maintenance of HT/LT Electrical Installation and Operation of 150/50 cusec capacity vertical axial flow pump fitted with 3.3KV/415Volts, 50 HZ, 3 Phase squirrel cage solid shaft induction motor at Bagjola Pumping Station at Kultigong during the year 2015-2016(w.e.f 01.01.2016 to 31.05.2016)

GR SL NO 6: “Engagement of Electrical Personnel for E.I maintenance work of Bantala Irrigation Colony including office, quarters and entire premises at Bantala Irrigation Colony, Bantala Kolkata-105 during the year 2015-2016(w.e.f 01.01.2016 to 31.03.2017)”

GR SL NO 7: “Engagement of staff through agency for mechanical & Electrical maintenance and operation of pump for drinking water at Central Laboratory Complex under RRI at Haringhata during the year 2015-2016(w.e.f 01.01.2016 to 15.06.2016)”

<table>
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<tr>
<th>SL NO</th>
<th>ESTIMATED COST PUT TO TENDER(RS)</th>
<th>EARNEST MONEY(RS)</th>
<th>COST OF TENDER DOCUMENT(RS)</th>
<th>TENDER FORM</th>
<th>TIME ALLOWED</th>
<th>ACCEPTING AUTHORITY</th>
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LAST DATE OF APPLICATION FOR TENDER PAPER UPTO 3.00 P.M 28.12.2015

LAST DATE OF ISSUE OF TENDER PAPER UPTO 4.30 P.M 29.12.2015

LAST DATE OF SUBMISSION OF TENDER PAPER LATEST BY UPTO 3.00 P.M 30.12.2015

DATE OF OPENING OF TENDER PAPER AT 4.30 P.M 30.12.2015
2.0 Earnest money

2.1 Earnest money (non-refundable) will be received in the form of hand draft/R.B.I challan with Full power of attorney in favour of Executive Engineer, Metropolitan Electrical Division, I & W. Directorate, Jalasampad Bhawan (4th floor), Bidhannagar, Kolkata-91 on 30.12.2015 upto 15.00 hrs.

2.2 The seal of cover as well as in the specified place of the issued W.B.F and the duty filled in tender should be dropped in the box kept in the office of the Executive Engineer, Metropolitan Electrical Division, I & W. Directorate, Jalasampad Bhawan (4th floor), Bidhannagar, Kolkata-91 on 30.12.2015 at 16.30 hrs. in presence of the participating contractors presented themselves or their authorized representative at the office of the undersigned along with the documents mentioned in the additional terms and conditions to receive tender forms will not be send by post in any case.

3.0 The Tender Documents shall consist of the following:

i) Notice Inviting Tender
ii) W.B.F no.2911(ii)
iii) Schedule of Works, Additional Terms and Conditions and specification of work.

4.0 particulars of work with schedule of items. Plans and specification, Additional Terms and conditions etc. may be seen in the Divisional office between the hours 11.00 A.M to 4.00 p.m.

5.0 Tender documents will be issued on application and payment of tender form and schedule of tender etc. (non-refundable) from the Divisional office between 11.00 a.m to 4.00 p.m except on Saturday, Sunday and Public Holiday. The intending tenderer(s) is requested to present themselves personally or their authorized representative at the office of the undersigned along with the documents mentioned in the additional terms and conditions to receive tender forms will not be send by post in any case.

6.0 Earliest money as noted above should be deposited in bank draft/R.B.I challan under the Head: 'Revenue Deposit' in favour of the Executive Engineer, Metropolitan Division, I & W. Directorate and should be attached with the Tender, failing which the tender will be treated as informal.

7.0 Tender(s) will have to do the work on the basis of Schedule attached with the Tender and they should have quote both on print tender form and Schedule. The rate both in figures as well as in percentage 'BELOW' or "AT PAR" or "ABOVE" of schedule of rates, mentioned in the schedule attached with the tender. All corrections in the tender are to be initiated by the tender. Irregular or irregular tender are liable to rejection. The percentage will be applicable in both the total.

8.0 amounts as well as individual items. When a tender is signed in any Indian Languages, the total amount, the tender should also be written in the same language in case of illegible contractors, the rate should be attested by a witness.

9.0 Tender should quote their rate(s) both in figures and words in terms of overall percentage BELOW or ABOVE or AT PAR with the schedule or Estimated Cost shown in the schedule of works on the blank space of schedule of work above their signature.

10.0 All taxes, Duties, Royalty and all other incidental charges shall have to be borne by the contractors.

11.0 Before submitting tender, the tender(s) are to satisfy themselves by actual visit the site as regard to the condition of roads approaches and other condition of the locality and difficulties that may arise during the execution of the work. Any Tenderer submitting tender shall be deemed to have done so.No subsequent claim on account will be entertained.

12.0 Anybody not satisfied with the decision of the Executive Engineer, Metropolitan Electrical Division, for refusing to issue of tender papers would be free to appeal to the Superintendent Engineer, Mechanical and Electrical Circle, I & W. Directorate against the refusal.

13.0 Tender Documents should be submitted duly signed by the authorized signatory(s) of the Fire/agency or the authorized person who is holding registered power of attorney to carry out the function and the copy of the said power of attorney is to be produced with the tender.

14.0 Conditional tender(s) which do not fulfill any of the above conditions, are liable for rejection.

15.0 Any letter or other instrument submitted separately in modification of sealed tender will not be entertained in any case. If any such letter is found separately, the Tender of the said contractor will be nullified by the tender Accepting authority.

16.0 Successful tender shall have to execute a formal Agreement in duplicate and of his tender within 15 (fifteen) days from the date of intimation above the approval for acceptance of his tender, failing which the
The earnest Money shall forthwith forfeited and the letter approval of the tender will be considered as automatically cancelled.

The tender will have to furnish security for fulfillment of an amount equal to 10% of the value of work which will be made up as:-

17.1 By covering the Earnest Money as security deposit on acceptance of tender recovery of balance 8% by deducting from progressive bill. In case of enlisted contractor who have fixed deposit with security, I & W. Deptt., Govt. of West Bengal, exempted from payment of Earnest Money. Security deposit will be made up by recovery at the rate of each progressive bill.

A. The acceptance of the Executive Engineer, Metropolitan Electrical Division, as the case the case may be, who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all the tenders received without assigning any reason thereof.

B. The accepting Authority reserve the right of splitting up any contract and distributing the same to more than one contract documents concerned. The tender (s) is /are bound by the terms and conditions of the Contract documents concerned.

18.0 If the progress of work is hampered due to non availability of land etc., no claim for idle labour will be entertained, but the contractor will be guaranteed reasonable extension of time.

19.0 the tender (s) should mention in the tender his postal address.

20.0 payments will be made subject to the availability of fund and may be deferred from 1 (one) to 5 (five) years.

21.0 Executive Engineer may ask the Contractor to give analysis of rate in favors the Rate quoted by the contractor,

22.0 for other terms and conditions instructions, the intending tender (s) are requested to see the tender documents.

23.0 additional security deposit will be deducted from of the progressive bill @ 8%.

24.0 If for any unavoidable circumstances, the tender cannot be opened on the fixed date and time mentioned in above, fresh date and time of Opening tender(s) will be notified and hung up in this office Notice Board.

25.0 If, for any unavoidable circumstances, the tender cannot be opened on the fixed date and time mentioned in above, fresh date and time of Opening the Tender(s) will be notified and hung up this office Notice Board.

26.0 the authority reserves the right to accept or reject any or all of the tender without assigning any reason thereof and reserves the right to reduce/enhance the total value of work as per requirement.

27.0 The agency already appeared in the 1st call may not compete in the 2nd call. In case of appearance in the 2nd call, his 1st quoted rate in 2nd call will stand cancelled and non-appearance in the 2nd call, his 1st quoted rate will remain valid.

Memo No:- 1427(3)/7E-16(Pt-V)
Copy submitted for favors of kind information to:-
1) The Chief Engineer( South) I. & W. Directorate, Govt. of West Bengal.
2) The Director of Personnel & Ex-officio Chief Engineer, I. & W. Directorate, Govt. of West Bengal.
3) The Superintending Engineer, Mechanical and Electrical Circle, I. & W. Directorate.

Memo No:- 1427/1(6)/7E-16(Pt-V)
Copy Forwarded for favors of kind information to:-
1) The SDO/ Metropolitan Electrical Sub Division.
2) The Assistant Engineer, Metropolitan Electrical Division.
3) The SDO/Dredger Sub Division No-II
4) The Accounts section of Metropolitan Electrical Division.
5) The Estimating section of Metropolitan Electrical Division.
6) The Director of information, department of Information & cultural Affairs, Writers' Building Kolkata -700001 for wide circulation.
7) The Notice Board of Metropolitan Electrical Division.

Executive Engineer
Metropolitan Electrical Division
Dated: 10.12.2015

Executive Engineer
Metropolitan Electrical Division
Dated: 10.12.2015